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Volume 15, Issue 4

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Upcoming Events

Technical Services Mtg

Wednesday, 5/6

10 AM - 12 PM

Lakeville Public Library

[Register Online](#)

Circulation Users Mtg

Tuesday, 5/12

10 AM - 12 PM

Lakeville Public Library

[Register Online](#)

Membership Meeting

Wednesday, 5/20

10 AM - 12 PM

Bristol Community College

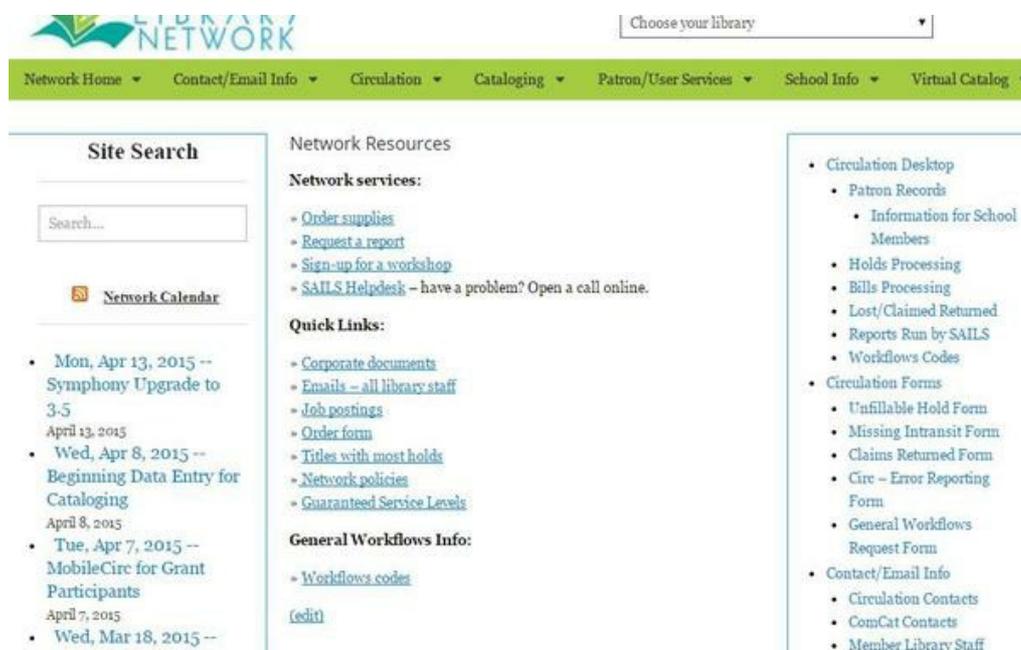
LRC

SAILS Staff Website Redesign

Later this month SAILS will be making our new staff website live. Many of you have already begun using it as we've moved some of our online forms over to the new site. It's very similar to what we have now, as far as how it's organized. You'll see a navigation menu with drop-down links to various services provided by the network, organized by service area, such as cataloging, circulation, user services, virtual catalog, etc. There are many ways to get to the same information, for example, workflows reports are of interest to people in circulation and cataloging.

You can take a test drive of the new site here: <http://testgodad.sailsinc.org/networkresources/>

Here's a screen shot of new site:



We'll also be trying to keep everyone updated by posting announcements to the website that have gone out to the email lists, such as policy changes or workflows tips, etc. Please contact llessner@sailsinc.org if you have any questions or comments.

Digitizing Collections

If you are part of the Commonwealth eBook Collections program and are considering putting digitized collections into Biblioboard please be aware that those items may only be available to users in Massachusetts. There are other options available for digitized content such as the SAILS Digital history site, The Internet Archive, and the Digital Commonwealth. All of these sites are open to everyone everywhere.

If you plan on scanning your own documents or yearbooks, please contact SAILS before you start the project. We can provide assistance in getting these collections online and on to the service that best fits your needs. The Boston Public Library also provides scanning services as part of its Library for the Commonwealth program. More information about that program can be found on the Digital Commonwealth web site at:

<http://digitalcommonwealth.memberlodge.org/digitization>

Summer Reading Lists

Even though the snow has barely melted, it won't be long before our public libraries will be inundated with students looking for copies of their required summer reading titles. In an effort to reduce the waiting time for copies of these titles the SAILS Cataloging department tries to merge records to one master record whenever possible thereby giving patrons a greater opportunity of getting a copy before summer ends.

Once you receive copies of your local K-12 schools (public/private) please send them to support@sailsinc.org so that we have time to look at the catalog before the holds start to be placed. Remember you can also create lists on your website of these titles with links back to Enterprise – let us know if you need any help with that too.

Finally if your library is buying multiple copies of summer reading titles remember that in order to block them from filling holds you have to comply with the existing SAILS holds policy and you must use an item type that restricts holds. If you are unsure of what to use contact SAILS as well.

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Holds on BluRays

The other day a patron complained to a library director that Blu-ray titles were not holdable and not being shared among SAILS libraries. The decision not to allow holds on Blu-ray titles was to eliminate long hold lists on titles that might only have one or two copies. Before the policy was put in place to block holds on Blu-ray titles there were popular titles with more than 50 holds and only one copy. Patron holds were expiring after a year when there were standard DVD copies on the shelf. The network asked libraries if they were actively purchasing Blu-ray editions and most libraries were only acquiring them if they were part of a combo-pack. At the present time there are still very few libraries making significant purchases in the format.

The network's policy has always been to promote resource sharing but at the same time we are aware that allowing patrons to place holds on titles where there is little chance that their hold will be filled is very poor service.

We continue to monitor the number of Blu-ray editions in the system and if we appear to approach some type of critical mass that policy will be reviewed by the network membership.

Special Patron Profiles

Fifteen years ago SAILS established a set of patron profiles to be used by all the public libraries. These profiles were JUV, YA, ADULT, and SR or SRNOFINE. As time has gone by, libraries have requested that the network establish special patron profiles so that they could manage circulation for patrons with special circumstances. Examples of some of these profiles are ADULT-INT which is used by a library to indicate the patron had signed the Internet use policy and could reserve a workstation on Envisionware, PUBLIC which can be used to allow patrons to use the Internet but not check out items, VISITOR for patrons residing in a community for a very limited amount of time, etc. Several libraries have inquired about using profiles that limit the number of items or holds a patron can place because their living situation is fluid. SAILS now has a much larger set of patron profiles that can be used by a library if necessary. The understanding is that these special profiles are to be used only in special circumstances and that the majority of public library patrons will continue to be assigned one of the standard set of profiles.

The network has compiled a list of all the patron profiles available with a description of loan limits, hold limits, and delinquency thresholds. This new list will be posted on the SAILS staff website in early May.

Attendees at the May 12th Circulation Users meeting (Lakeville Public Library) will have the opportunity to review these policies with Jayme Viveiros, Member Services Librarian, and ask questions about

how these profiles should be used. The network does need to know ahead of time if a library intends to use one of the special patron profiles.

Not registered to attend this year's network Circulation Users Group Meeting?

[Click Here to Register](#)

Using DISPLAY Patrons @ Your Library

Libraries may check items out to an in-house patron record with a DISPLAY profile. This process should be used for items that are part a temporary display. Checking out your items to these DISPLAY patrons changes the current location to DISPLAY in the system. Although they will not be holdable in this DISPLAY location, these items can still circulate to your patrons as usual. When they are returned, the system will route them back to the DISPLAY location. The items checked out to your DISPLAY patrons will return to the original home location when they are discharged from this in-house patron (one final discharge).

Use of these DISPLAY patrons is a great way to create a temporary display without having to edit the item records for all of the items (and remember to put them back). However, please know that network policy prevents you from requesting items from other libraries to be placed on DISPLAY at your library

If you would like assistance in setting up a DISPLAY patron for your library, please e-mail support@sailsinc.org. If the non-holdable status of this location is "holding" you back from considering this as an option at your library, please let us know, and we can work to create a DISPLAY patron whose items will be still be holdable by your patrons.



SAILS Library Network
10 Riverside Drive, Suite 102
Lakeville, MA 02347
(800) 331-3764
(508) 946-8600
fax: (508) 946-8605
email: support@sailsinc.org
URL: <http://www.sailsinc.org>

SYNC - 14 weeks of FREE audiobooks for the YA crowd

Network Stats

March 2015

Total Intranetwork Loans:

71,303

Total Items Circulated:

338,193

Gutenberg: 28

OverDrive

Circulation: 16,565

Tumblebooks

Circulation: 19,313

All Formats

Circulated: 374,099

VirtCat Items

Borrowed: 624

VirtCat Items Loaned: 412

Cataloging Requests: 5,084

MARC Records

Added: 4,446

Patrons Added: 2,306

Patron placed holds: 57,974

Total MARC: 1,128,007

Total Holdings: 3,696,789

Total Patron: 462,092



SYNC is a free summer program for young adults, age 13 and up. From May 7th to August 13th 2015 SYNC gives away two complete audiobook downloads each week - a current young adult title paired thematically with a classic or required summer reading title. Patrons can sign up for email or text alerts at www.audiobooksync.com

The SYNC program is sponsored by AudioFile Magazine and powered by OverDrive. Learn more at audiobooksync.com or by registering for one of the SYNC webinars below:

SYNC and the Power of Audiobooks

Weds, May 20 1:00PM EDT - 60 minutes

Join us for a live discussion with Kekla Magoon and Dion Graham, coauthor and narrator of X: A Novel (a SYNC 2015 audiobook). Co-hosted by OverDrive and AudioFile.

[Register Online](#)

SYNC and Engaging Young Adult Readers

Tue, Aug 4 1:00PM EDT - 30 minutes

Learn about ways to keep young adults engaged with audiobooks throughout the whole year. Co-hosted by OverDrive and AudioFile.

[Register Online](#)

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TumbleBook-of-the-Day Program

TumbleBooks is pleased to announce that we have just launched a TumbleBook-Of-The-Day Program. A brand new book will appear every day. You'll see books which correspond to seasons, holidays, and events. To see what it will look like visit: Daily.tumblebooks.com

SAILS has requested the code that will allow you to have this feature appear on your library website. A "See More TumbleBooks" icon will also be available that you will be able use next to the TumbleBook-Of-The-Day feature to link to your full collection. More to follow!

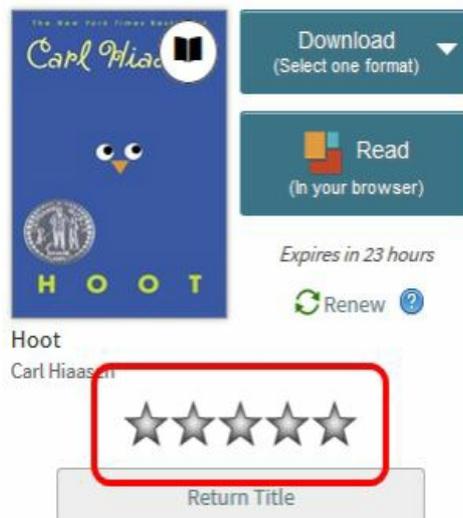
News from Overdrive

If a user borrows a title and the title has (or accumulates) holds, the user will no longer see a "Renew" link for that title on their bookshelf. Instead, they will see a "Request Again" link that lets them join the title's holds list and borrow the title again when it becomes available. Note that this is the same way that the "Renew" link currently works for titles with holds; we are only updating the language.

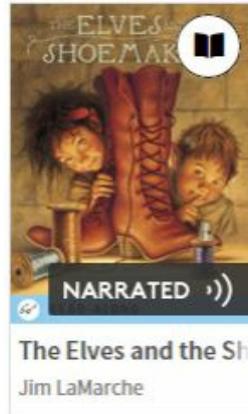


We're also removing the limitation that only lets users renew a title (or request it again) one time during their loan.

Users will be able to assign star ratings to titles they currently have checked out right from their bookshelf. Users will still be able to rate any title from the title's details page as well.



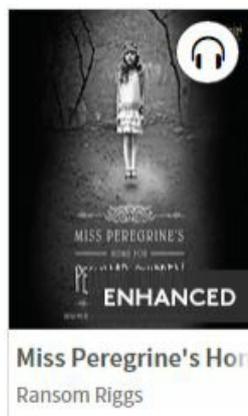
A new "narrated" label will help end users identify which eBooks are available in OverDrive Read with narration:



On the title details pages for narrated eBooks, users will also see an audio icon next to the OverDrive Read format:



From here, users can click either the "narrated" label or the audio icon to learn more about narration. The "enhanced" label for enhanced titles will be updated to match the style of the "narrated" label:



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If you are a library staff member, this is the primary way SAILS can communicate with you. If you no longer work in a SAILS member library, please reply to this message with "Unsubscribe" [Unsubscribe](#)

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