

SAILS LIBRARY NETWORK

Circulation Meeting

June 6, 2006

9:30 a.m.

Meeting Notes

Tixkeeper Demo

Ric Bailey from Plymouth Rocket did a short demo of the Tixkeeper museum pass software. SAILS is sponsoring a group purchase of this product. Libraries not currently using it may contact SAILS for information about subscribing and pricing.

GL 3.1 - Plans for installation, implementing and training

SAILS has been beta testing this release. It is scheduled for general release in late June. SAILS will install the release on the test server when it is available. If it passes acceptance testing it will be installed on the production server on Sunday, August 27. There may be one day of downtime as a result. After installation SAILS will develop a plan to train and convert libraries to the new client but that may take up to 12 months. More information will be provided at the fall Circulation Roundtables that will be scheduled later this summer.

Reporting problems to SAILS

- Call SAILS if your library can't connect to workflows

- Be sure to include patron and item barcodes in error reports

- Send email messages to support@sailsinc.org instead of to just one person.

- Problems with libraries not responding to items in transit emails should be reported to SAILS for follow up.

Transit Issues

Discussion of delivery labels (preprinted is preferable) and staples. This issue will be discussed again at the directors meeting in June.

Virtual Catalog Questions

- Laurie responded to various questions about the Virtual Catalog.

Clean Holds Reports

This report now automatically puts things in transit. To verify use the Check Item status wizard. It does not automatically go to the next patron in a hold queue.

Other