

SAILS MEMBERSHIP MEETING.

August 17, 2012

Present: William Schneller (Berkley), Robert Rezendes (Bristol Community College) Carole Julius (Carver), Jocelyn Tavares (Dighton), Manny Leite (East Bridgewater), Madeline Miele Holt (Easton), Margi Rossetti (Foxboro), Debra Dejonker-Berry (Halifax), Nancy Cappellini (Hanson), Olivia Mello (Lakeville), Janet Campbell (Mansfield), Susan Pizzolato (Mattapoisett), Danielle Bowker (Middleboro), Stephen Fulchino (New Bedford), Robin Glasser (Norfolk), Frank Ward (North Attleboro), Lee Parker (Norton), Deborah Wall (Pembroke), Melissa Campbell (Plainville), Debbie Batson (Plympton), Eden Fergusson (Raynham), Bonnie Mendes (Somerset), Beth Roll Smith (West Bridgewater), Sue Branco (Westport).

Call to Order

President Beth Smith called the meeting to order at 10:40 AM.

Roll Call

Secretary Eden Fergusson conducted the roll call.

Approval of Minutes

Melissa Campbell (Plainville) made a motion to approve the minutes of the previous meeting. Frank Ward (North Attleboro) seconded. Beth Smith asked that the minutes be amended to include names of the attendees and that certain names be spelled correctly. Melissa Campbell (Plainville) moved to approve minutes as amended. Minutes were approved unanimously.

Treasurer's Report: Warrant 02.1.12

Olivia Mello (Lakeville) moved to accept the warrant. Danielle Bowker (Middleboro) seconded. The motion was accepted.

FY12 Treasurer's Report

Debby briefly reviewed our financial situation as of FY12. She reported that receipts are coming in faster than last year, and that our cash position was good. She has consulted our advisors regarding the investments in federal securities and had been assured that interest rates should increase.

Committee Reports

- PubPac – eLibrary – Debby used a demo on the test server to point out the new features of *e-library*: persistent log-in, re-designed icons, social networking, content from Library Thing for Libraries, ratings, reviews, video clips, other editions, series, clickable tags, Lexille and Accelerated Reader ratings, etc. She also pointed out that some features have been re-named and/or moved to aid the user. The PubPac Committee meets in September to continue work on *e-library*.

- Personnel Committee: Stephen Fulchino (New Bedford) reported that Robin Glasser (Norfolk) will chair the committee for evaluation of the executive director. Carole Julius (Carver), Danielle Bowker (Middleboro), Frank Ward (North Attleboro) and Nancy Cappellini (Hanson) volunteered to serve on the committee. He also announced the creation of a 15 hour bookkeeping position to begin in October. Benjamin Phinney, has received his MLS and has been re-classified to Member System Librarian part-time. A pool for funding a 2.5 percent salary increase has been created to use after personnel evaluations in the spring of 2012. Stephen Fulchino moved to approve the bookkeeper position. Frank Ward (North Attleboro) seconded. The motion was approved.

- Budget: Olivia Mello (Lakeville) reported that the Budget Committee will meet after today's meeting to consider a method to move the SAILS billing formula away from a per port-license fee, since there will no longer be licensed/dedicated stations. The Committee will report

at the next meeting. Members of the Committee are: Olivia Melo – Chair, Susan Pizzolato, (Mattapoisett), JerryCirillo (Foxboro), Frank Ward (North Attleboro), Debbie Batson (Plympton), Debra Dejonker-Barry (Halifax) Denise Medeiros (Wareham), Sue Branco (Westport).

- SAILS Financial Overview: Debby made a PowerPoint presentation comparing SAILS costs to other Networks in the state. SAILS average cost of membership was by far the least expensive, and SAILS staffing was the lowest of the systems. Debby also reviewed benefits of SAILS Basic Membership, Group Purchase Opportunities, Cooperative Collection Purchases, Technical Support, and Patron Services. She noted that SAILS expenditures over the past 5 years shows steady decline. Most expenditures are in direct services to patrons. Debby will make the PowerPoint presentation available for libraries to use with local boards.
- Voice Notification – Meeting with SirsiDynix on August 12. Meeting with iTiva/Talking Tech in September. Voice Notification Committee meeting is scheduled at the end of September to explore products and costs, and will make a recommendation as to whether to proceed. Implementation would be a year from now. Circulation Policy Committee will review recommendations. It is hoped that voice notification will be live with some libraries in July of next year. Formal report from committee at October membership meeting.
- Wiki Advisory Committee report: Ben Phinney demonstrated a wiki tool for directors to communicate with each other. Should be operational by October.

Old Business

The Miranda publicity banner and display were on exhibit for members to see. The handouts are being worked on and will provide an overview of SAILS benefits to library with key services in bold. There will also be bookmarks customized to each library. All will be available the middle of September or October.

New Business

Beth Smith appointed an ad hoc catalog record advisory committee to develop requirements for MARC records with the goal of ensuring the records are acceptable for use while reducing SAILS cataloging department processing time. Members serving on the committee are Debbie Wall (Pembroke), Laurel Clark (Fall River), Maggie Holmes (North Attleboro), and Janice Allman (East Bridgewater). Kristin Slater (SAILS) will be working with the Committee.

Debby made a PowerPoint presentation on e-Book use and the outlook for future demand of the Overdrive collection and service. She noted that Ebook usage has doubled in less than a year. Discussion followed the presentation. Concern was expressed that the current collection is not sufficient to meet the demand, and that current funding (3% of libraries' media expenditures) was not sufficient to support the collection. Madeline Meile Holt (Easton) made a motion to increase the rate from 3% to 5% of media expenditures, effective immediately. Janet Campbell (Mansfield) seconded the motion. The motion was approved. Debby continued with recommendations for both SAILS and individual libraries for meeting e-book demand, which included libraries developing their own e-book collections using the OverDrive Advantage program. Discussion followed.

Debby informed the membership that she will be attending COSUGI (SirsiDynix Users Group) – Consortia Meeting in Chicago on October 13-14.

Adjournment

The meeting adjourned at 12:37 PM.

Respectfully submitted,
Eden Fergusson