

SAILS Network  
Membership Meeting  
Tuesday, January 17, 2006

The meeting was preceded by a presentation concerning the software Tixkeeper by Rick Bailey from Plymouth Rocket. The presentation began at 10:00 AM.

The SAILS Membership Meeting began at 11:00 AM.

Those in attendance:

Tanya Revell, Acushnet; Walter Stitt, Attleboro PL; Judith Hebert, Attleboro HS; William Schneller, Berkley; Hank Ingles, Bristol Community College; Denise Medeiros, Dartmouth; Jane Findlay, East Bridgewater; Anna Lee Bundy, Easton; Keith Stavely, Fall River; Jerry Cirillo, Foxboro; Elizabeth Randall, Halifax; Nancy Cappellini, Hanson; Donna Tibbetts, Lakeville; Judith Kleven, Mansfield; Susan Berteaux Massachusetts Maritime Academy; Judith Wallace, Mattapoisett; Danielle Bowker, Middleborough; Robin Glasser, Norfolk; Elaine Jackson, Norton; Deboroah Wall, Pembroke; Melissa Campbell, Plainville; Debra Batson, Plympton; Olivia Melo, Rochester; Kevin Lawton, Swansea; Martha Maher, Wrentham Schools; Frank Ward, North Attleborough

N. B. There was neither a Board nor membership meeting during the month of December.

The minutes of November 16, 2005: Frank Ward

Approval of the minutes moved by Donna Tibbetts of Lakeville and seconded by Melissa Campbell of Plainville. The motion carried.

Treasurer's Report: Anna Lee Bundy

Deborah Wall of Pembroke moved and Olivia Melo of Rochester seconded the treasurer's Report. The motion carried.

Debby Conrad noted that in the YTD report the Network currently has approximately \$110,000 in additional expenditures in telecommunications over last year's budget. This is due to billing issues and should be even by the end of the year.

Several line items were discussed to cover expenses in travel reimbursement and investment management. Debby Wall moved and Jane Finlay of East Bridgewater seconded that the funds be transferred between line items to cover expenses. The motion carried.

Pub Pac Committee:

Circulation Committee: Sirsi has been running for 5 years. In the recent survey a strong sentiment appeared that many circ staff thought that patrons could take out too many items. A discussion of the history of the cko limit ensued.

The latest release, GL3.0 has been installed. It is running well and has good features. Extensive training will be necessary to use the new release. While its functionality remains basically the same the look and feel is different.

There will be a request for volunteers to help develop training material. The call for volunteers will be in February, training will be in the fall of 2006.

Full system upgrade will be with version GL3.1. A Sirsi technician will be on site during the entire process. Libraries will be brought online 2-3 at a time. Many of the requested enhancements will be in place.

New Business:

There is a new look for the Library Directory on the SAILS website. Each library's position on a Google Map will be displayed along with contact information.

The SAILS office has always used old servers for Outlook.

Debby Conrad requested that the Board approve a new rack mounted server with a back up for \$2,900.00.

Christine Warren moved and Janet Campbell of Mansfield seconded the expenditure. The motion carried.

Debby Conrad issued a request for letters of support for the LSTA grant to upgrade telecommunications. The grant will cover 75% of hardware and 50% of installation costs. Work is to start in October of 2006. This will raise 1`3 sites of 56K to fractional T1 lines and the fractional T1s to full T1s.

School libraries can and will hopefully acquire faster connections through their schools.

The Massachusetts Library Association's Ways and Means Day will be held in the State House on Beacon Hill on Wednesday, February 1.

The Massachusetts Library Association has hired a lobbyist to represent library concerns.

Executive Director's Report:

There will be three circulation roundtables this spring.

A goal of the SAILS Long Range Plan was greater accountability. Debby Conrad will be purchasing software to track information necessary to generate reports that will provide monetary equivalents for SAILS services.

There will be an Envisionware demonstration February 7 hosted by SAILS. This demonstration is for the entire state but will provide SAILS libraries with the option of a discount as members of the host Network.

There is a license fee per computer and the maintenance is 17% of the purchase price.

Donna Tibbetts announced her decision to retire. All assembled wished her well.

Frank Ward of North Attleborough and Jane Finlay of East Bridgewater seconded for adjournment. The motion carried at 12:10 PM.

Respectfully submitted,

Francis C. Ward