

SAILS MEMBERSHIP MEETING
547 West Grove Street, Middleborough Massachusetts 02346
January 20, 2010
10 A.M.

In attendance: Walter Stitt (Attleboro), William Schneller (Berkley); Diane Dugal (Bridgewater); Carole Julius (Carver); Dolores Tansey (Dartmouth), Manny Leite (East Bridgewater), Carrie Tucker (East Bridgewater Schools), Paula Cullen (Fall River); Jerry Cirillo (Foxboro); Olivia Mello (Lakeville) Janet Campbell (Mansfield); Judith Kleven (Marion) Danielle Bowker (Middleboro); Stephen Fulchino (New Bedford); Elaine Jackson (Norton); Deborah Wall (Pembroke); Melissa Campbell (Plainville); Debbie Batson (Plymouth); Laura Bennett (Rehoboth); Gail Roberts (Rochester); Bonnie Mendes (Somerset); Beth Roll Smith (West Bridgewater); Deborah Conrad, Laurie Lessner and Robert Demanche (SAILS)

Call to Order – by President Manny Leite (East Bridgewater) at 10:05 AM.

Roll Call – Secretary, Bonnie Mendes (Somerset) conducted the roll call.

Minutes – A motion was made by M. Campbell (Plainville) to approve the minutes of the November 18, 2009 meeting. D. Bowker (Middleboro) seconded the motion. Approved.

Treasurers Report

Treasurer Carole Julius (Carver) made a motion to approve Warrant 07.10.10 in the amount of \$91,346.20. Seconded by D. Bowker (Middleboro). Approved.

Treasurer Carole Julius (Carver) made a motion to approve Warrant 07.20.10 in the amount of \$1,101.98. Seconded by D. Bowker (Middleboro). Approved.

FY10 financial reports were reviewed by D. Conrad (SAILS). Noted was the fact that the transfer of all assets from Eastern Bank to Rockland Trust has been completed.

Committee Reports

PubPac Committee – status of SoPac project

L.Lessner (SAILS) displayed versions of the adult side of the SoPac and the options available both for SAILS and for individual libraries. She then displayed the skin for the children's SoPac. Completion for this project is four to five months out. The PubPac Committee will be meeting monthly to review content. D.Conrad (SAILS) mentioned that Aquabrowser (one vendor we considered) is being dropped by some libraries.

Old Business

Migration to the new telecommunications configuration is almost complete; all but Mass Maritime and Norton have made the change-over. In the process, there were glitches with IP addresses, etc. Still a few issues, but they are being worked on.

Telephone notification system has put on the back burner until technology is more advanced. This will be revisited as Sirsi-Dynix works on it.

SkyRiver Cataloging System reps were at SAILS on Monday and Tuesday to work with staff to replicate the workflow currently in use with OCLC. SAILS has not accepted the proposal yet as there are still some issues with the functionality SAILS cataloging staff is currently accustomed to -- this is being reviewed.

New Business

In preparation for Release 3.3.1 reports were forwarded to individual libraries regarding patron records that need correcting.

LSTA Grant Proposal. D. Conrad (SAILS) will be applying for a grant to replace production and test servers. Letters of support will be requested of Directors.

The SAILS Long Range will expire in FY2011. D.Conrad (SAILS) would like some feedback. Do we do another traditional 5 year plan with demographic gathering, full day meetings, etc? Another option is to continue with the 5 year plan and bring in a consultant to lead the group in creating a plan. A third option is to complete only a three year plan because there are so many unknowns with the consolidation of regions throughout the state, state funding questions, and the general uncertainty of the future. It was agreed that the May meeting will focus on a three-year Long-Range Plan discussion.

FY11 budget is in working form but a formal budget is not being presented this month because of Sirsi negotiations, no choice on database selection, SoPac maintenance, Health insurance increases of 24% and other variables. D.Conrad (SAILS) will have a formal budget at a later date for the Board.

Statewide Autosort Committee – D.Conrad (SAILS) is co-chairing. L.Lessner (SAILS) continues to serve on the committee. D.Conrad stated that she envisions is a delivery system where you don't need to slip everything. How it gets from point A to point B really should not make a difference as long as there accuracy (no high error rates). The only way this is going to work is to have the barcodes on the outside of the item. The system will be automated (July 2011). RFP will be developed by June 2010.

Executive Director's Report

In a nutshell, a VERY busy two months with the cut-over, etc.

Motion made by M. Campbell (Plainville) to adjourn, 2nd by C. Julius (Carver). Adjournment at 11:10 AM.

Respectfully submitted,

Bonnie Mendes, Secretary