

SAILS MEMBERSHIP MEETING

547 West Grove Street, Middleborough Massachusetts 02346

March 17, 2010

10 A.M.

AGENDA

In attendance: Jayme Viveiros (Acushnet), Diane Dugal (Bridgewater); Carole Julius (Carver); Dolores Tansey (Dartmouth), Jocelyn Tavares (Dighton), Carrie Tucker (East Bridgewater Schools), Manny Leite (East Bridgewater); Madeline Holt (Easton); Carolyn Longworth (Fairhaven); Jerry Cirillo (Foxboro); Nancy Cappelini (Hanson); Olivia Mello (Lakeville) Judith Kleven (Marion); Susan Berteaux (Massachusetts Maritime); Susan Pizzolato (Mattapoisett); Ann O'Leary (New Bedford Schools); Elaine Jackson (Norton); Deborah Wall (Pembroke); Melissa Campbell (Plainville); Debbie Batson (Plymouth); Gail Roberts (Rochester); Bonnie Mendes (Somerset); Beth Smith (West Bridgewater); Sue Branco (Westport); Deborah Conrad, Laurie Lessner and Robert Demanche (SAILS)

Call to Order – by President Manny Leite (East Bridgewater) at 10:10 AM.

Roll Call – Secretary, Bonnie Mendes (Somerset) conducted the roll call.

Minutes – A motion was made by Melissa Campbell (Plainville) to approve the minutes of the February 17, 2010 meeting as presented. 2nd by Nancy Cappelini (Hanson). Approved.

Treasurers Report

Treasurer Carole Julius (Carver) made a motion to approve Warrant 09.1.10 in the amount of \$48,173.68. Seconded by Beth Smith (West Bridgewater). Approved.

FY10 financial reports were reviewed by D. Conrad (SAILS). She made note of Rockland Trust's Five Star Wealth Manager Status. She reviewed SAILS financial reports making note that monies have been transferred into checking. A comparison with the same time period as last year finds us about \$20,000 less; however we are still waiting for MBLC payments. Also note that there is a charge on American Express for new antivirus/firewall licenses which is being covered by PC Support monies.

Committee Reports

PubPac Committee – status of SoPac project – L.Lessner showed us a demo of the new SoPac and reviewed the many options available to us. D.Conrad summarized the report included in the Director's packet. The target date for the SoPac is end of June. D.Conrad and L.Lessner answered questions from the board. SAILS is looking into server options at this point. Also noted was the fact that online bill paying may be a future option. PubPac will be meeting on March 24th.

Budget – Discussion of FY11 Budget (in packet)

There will be a formal discussion in May regarding this budget but D.Conrad did review the numbers and she explained the increases and decreases in each section including administrative, cataloguing, maintenance, personnel, etc. Also included was a comparison of cost and services of all the Networks which may be freely shared by Directors.

Old Business

LSTA Grant – submitted for production server and test server. The original amount requested was \$70,000, but after evaluation of options for purchase of the servers it was determined that the grant would be submitted for approximately \$40,000.

Autosort Committee - D.Conrad reported that there has been a lot of activity by this committee. A RFP is being worked on and the committee will review in April for submittal in June. This is really a “statewide delivery contract”. D.Conrad discussed the options that this committee has for a contract and answered questions of the board.

Senior Spectacular – April 23, 2010, in Attleboro. Details to follow.

New Business

A written Information Security Policy (WISP) was presented.– Motion made by Susan Berteaux (Massachusetts Maritime) to approve the WISP as presented, 2nd by Melissa Campbell (Plainville).

BOOKMYNE – L.Lessner demonstrated this new iPhone product/app., which is free. It displays library information. This will be fully available after the new version of Symphony is loaded. It will work with Overdrive also.

<http://www.sirsidynix.com/iphone/apps/bookmyne/>

Executive Director’s Report. D.Conrad reminded the Board that the May 19th meeting will have the nominating report and the FY2011 budget report. Also noted was that this is an extended meeting for a strategic planning discussion (lunch will be provided). Please make plans to attend.

Adjournment at 11:55 AM

Respectfully submitted,

Bonnie Mendes, Secretary