

SAILS Membership Meeting-phone conference via ReadyTalk

May 11, 2011
Meeting Minutes

In attendance: Walter Stitt (Attleboro), William Schneller (Berkley), Sean Daley (Bridgewater), Robert Rezendes (Bristol Community College), Carole Julius (Carver), Carrie Tucker (East Bridgewater Schools), Carolyn Longworth (Fairhaven), Debra Dejonker-Berry (Halifax), Nancy Cappellini (Hanson), Olivia Melo (Lakeville), Janet Campbell (Mansfield), Judith Kleven (Marion), Susan Pizzolato (Mattapoisett), Danielle Bowker (Middleborough), Ann O'Leary (New Bedford School), Frank Ward (North Attleboro), Deborah Wall (Pembroke), Debbie Batson (Plympton), Eden Fergusson (Raynham), Gail Roberts (Rochester), Bonnie Mendes (Somerset), Debby Conrad (SAILS), Laurie Lessner (SAILS).

The meeting was **called to Order** by Carole Julius at 10:08 a.m.

Roll call read by Deborah Wall.

Motion to approve the minutes made by Sean Daley, seconded by Bonnie Mendes. Approved.

Treasurer's report. The warrant 11.1.11 was read and moved by Carole Julius, seconded by Nancy Cappellini. So voted.

Debby Conrad reported that there was not much to report on the FY11 **reports**. We are still where we need to be. She did mention that the McDonalds bond (with a 6% rate, matured.)

Committee Reports

Personnel: Debby Conrad reported that the committee has studied how salaries are awarded. For FY12, the staff will receive the scheduled step increases. All other networks got increases. In FY13, the step increase plan will be replaced by a merit based system. There will be reviews of goals and projects. For FY13 there will be a pool of money set aside for raises. There will also be a meeting mid-year to check progress.

Budget Committee: Debby reported a slight change, not significant to the bottom line. We will have a little more money from interest. She has increased the unemployment line since there is someone collecting who will be done soon. There is an increase in the catalog line due to increases from OCLC through Overdrive. Motion to approve by Sean Daley, seconded by Nancy Cappellini. So voted.

Nominating Committee: Reported by Carole Julius. The nominations are: Sean Daley for Plymouth County; Debra Dejonker-Berry for libraries under 10,000; Janet Campbell (Mansfield) for 10,000 – 24,999, and Eden Fergusson (Raynham) for 10,000-24,999. . After some discussion, Ann O'Leary offered and was nominated for K-12. This vote will be in June. Officers will be in July, nominations announced in June. Beth Smith will be President in FY12.

PUBPAC Committee: Eden Fergusson reported that the committee had a conference call last week and the responses to the questions put to vendors were reviewed. The III product is less appealing based on responses-many features don't work, not live. It works well with their own products, not SIRSI. The SIRSI Enterprise product is still in development. Laurie Lessner stated that Enterprise does look promising; if it works it is what we are looking for. Eden feels positive but we have to wait. Laurie gave a timeframe of maybe Q3. The money is in the budget. Steps are being taken to make some cosmetic changes to iBistro including some ability for patrons to update their own records.

Old Business

Library Elf. Slow to catch on, now only 815 users from last month's 636. There is a promotional brochure coming and bookmarks. It's working fine we need to promote it to users.

Library Bin. We made \$2.50 in a few weeks. Every library received a poster to promote Overdrive and Library Bin. There is also an email service we can promote. It's a broader collection than we can offer due to publisher restrictions and libraries.

Miranda Creative Project. Debbie Batson, Melissa Campbell and Madeline Holt appointed to advisory committee to work with them.

New Business.

Release 3.4. There are some problems; it was installed than uninstalled from the test server. No date announced.

SAILS Digital Collection-Omeka. Kristen is working on this. Omeka is an open source product that will work with Digital Commonwealth, what we have now won't. The data can be harvested. We may go with a hosted solution instead of storing it on the SAILS server.

Allied Waste. Debby is trying to cancel this contract but is having trouble. They say SAILS owes \$900, attorney says we should pay it to move on. The local company is cheaper (much) for same service. Vote to approve moved by Danielle Bower, seconded by Olivia Melo. So voted and Debra Dejonker-Berry suggested we report them to the attorney-general.

Executive Report. Next month is a face-to-face meeting. Elaine Jackson (Norton) is retiring and her luncheon will be at the Fireside after the meeting. Three choices for food, money collected in June. Make check put to SAILS.

Debby will be gone and out of reach for 2 weeks being mother of the bride.

Laurie and Debby attended a meeting at Minuteman regarding Virtual Catalog. SIRSI will no longer develop the software. FLO (who manages the VC) went out to bid and two consultants are working with them. There are not a lot of products out there that do what is needed.

Debby is looking into new laser notices to replace the mailers which get mangled in the mail. Libraries would have to fold the new ones and SAILS will need a new printer. They are testing them.

Motion to adjourn made by Sean Daley at 10:42; seconded by Janet Campbell. Meeting Adjourned.