

**Board Meeting
SAILS Library Network
10 Riverside Drive, Lakeville MA
November 18, 2015**

In Attendance: Carol Julius (Carver), Jocelyn Tavares (Dighton), Carolyn Longworth (Fairhaven), Laurel Clark (Fall River), Manny Leite (Foxboro), Jayme Viveiros (Lakeville), Catherine Coyne (Mansfield), Jason Bloom (Middleboro), Olivia Melo, (New Bedford), Deborah Wall (Pembroke), Melissa Campbell (Plainville), Debbie Batson (Plympton), Bonnie Mendes (Somerset) Debby Conrad (SAILS), Laurie Lessner (SAILS),

Meeting called to order at 10:01 AM by Melissa Campbell, President

Roll call – Bonnie Mendes, Secretary

Approval of Minutes of the Oct 21, 2015 meeting

- Motion was made to approve the minutes by Carol Julius (Carver)
- Jayme Viveiros (Lakeville), seconded
- Unanimously approved.

FY16 Treasurer's Report

- Motion by Treasurer Carol Julius to approve the Warrant 05.1.16 in the amount of \$33,571.90.
- Laurel Clark (Fall River) seconded.
- Unanimously approved.

FY16 YDT Report. Debby Conrad noted that there is an error in revenue line where the Small Library Grant money was reported incorrectly; however, it has no impact on the budget.

Committee Reports

Legislative Breakfast - Jocelyn Tavares (Dighton)

“Save the Date” emails have been sent for the January 29, 2016 Legislative Breakfast to be held at the Lakeville Public Library.

PubPac – Laurie Lessner (SAILS)

Laurie demonstrated changes recommended by the PubPac committee which included changing the text “Cancel Hold Freeze” to “Unfreeze”. She also demonstrated the enhancements to Accelerated Reader which will have tabs for searching by reading level, point value and interest level.

Old Business

Administrative Support Specialist - Debby Conrad

Debby reported that three candidates for the position will be interviewed tomorrow (11/19/2015).

Item Category Project - Debby Conrad

There will be a multipronged approach to clean up Item Categorys which will eventually make for cleaner more accurate statistics for our ARIS reporting. Step one is to work on Item Cat 2. Approximately 30,000 items have no Item Cat 2 or have a strange code. Reports will be done and a batch change can be completed. Step two is to look at the Item Cat 1 list and make recommendations for consolidation. Step three is to look at what is specifically asked for on the ARIS and create a suggested list. Discussion took place on the confusion of Item Cats versus Home Locations and the future needs of libraries

New Business

Consortia Special Interest User Group - Debby Conrad

Debby reported on the recent Consortia Special Interest User Group meeting and presented the "Product Roadmap" from SirsiDynix. She explained some of the new products coming out. She noted that no major changes will be happening with Symphony; however the focus on Blue Cloud's web based system is promising. She expressed her desire to move ahead with mobile circulation and the advantages it has for staff. She also reported that BookMyne Plus is coming out soon which has local customization. Another promising product is the Analytic Station which will give SAILS a platform where all statistics, including databases, will be under one roof.

Laurie explained Blue Cloud Visibility; a deep linking product that would be a great marketing tool for libraries.

RIFD Advisory Committee – Debby Conrad

Debby discussed the recent Tech Logic presentation on RFID for self-check, inventory and/or security. The cost of tags has dropped drastically. It was agreed that a committee be formed to create a best practices guide for libraries and investigate Tech Logic versus Bibliotheca.

Other –

Debby reported on the recent presentation by FTG regarding POE ports and security camera options for libraries. See the December newsletter for more information.

Debby also reported that although SAILS has no authority or control over Delivery she is going to post the list on the SAILS Website (with thanks to Matthew Moniz from New Bedford for creating a list) with the correct codes for labeling as the MLS lists have not been updated.

There is money in the FY2017 budget for electronic content and Debby would like to establish a committee to review where this money should be spent. An email will be sent looking for volunteers for such a committee.

Laurie discussed the daily newsletter from Bookletters and the option to have a link for suggested purchases.

Melissa asked if SAILS would consider purchasing a People Counter that could be borrowed by libraries to count attendance for ARIS purposes. There was discussion on what products have worked or not worked for libraries. There was also an informal discussion on Zineo versus Flipster along with a discussion on OverDrive Advantage.

Adjournment

- Motion made by: Carol Julius (Carver) to adjourn the meeting.
- Seconded by Catherine Coyne (Mansfield),
- The meeting was adjourned at 11:42 AM

Respectfully submitted,

Bonnie Mendes, Secretary