

Volume 4 Issue 9 September 2004

# On-Order???

We now have a few libraries using the Acquisitions module, so you, and your patrons, will start seeing items with a call number of ON-ORDER. There may also be very brief on-order records created by the libraries. How will you know these are acquisition records? While viewing a title in Workflows, you can see the record's format if you click on the control tab (you must be set to view ALL in Item Search and Display).

Can my library attach to these records? That depends. Are the following conditions are true?

- The format is ACQ
- You have the item in hand
- Your item seems to match a brief record, but you don't have enough information to be sure

If so, please fill out an error report form, giving us the information missing from the ACQ record. We will then update the record and send you verification that you can attach to it.

If you find an ON-ORDER item that is in the full MARC format, and your item matches, you can attach your copy to this record. To view if the record is a full MARC, click on the control tab. Some of the records that we are loading do not have any pagination so please send an error report form and we can add the pagination to the record.

Just a reminder - if you are not using the Acquisitions module, you cannot attach ON-ORDER copies to a record. You must already have the item at your library.

If you have any questions please contact Kristin Slater.

#### INSIDE THIS ISSUE:

Acquisition Records	1
Envisionware Demo	2
NetLibrary and iBistro	2
Dartclix Records	3
EventKeeper	3
Network Statistics	4

"if you are not using the Acquisitions module, you cannot attach ON-ORDER copies to a record. You must already have the item at your library" VOLUME 4 ISSUE 9 PAGE 2

# Envisionware Demo

Before the August membership meeting, SAILS conducted two pc reservation & print management product demonstrations. Sirsi is a reseller for the Envisionware product. On October 13th, Kate Howe, our Sirsi sales rep, will be giving a two hour new product demonstration of the Envisionware PC Management software suite. Registration is required but there is no limit to the number of people who may attend. Go to the SAILS webpage to register for "An overview of Envisionware".

There are two major parts of the product; print management and pc reservations. LPT1, the print cost management component, can centralize printing for all of your public pc's. Patrons are held accountable for the number of pages they print, and are able to confirm that they really wish to print as many pages as they've selected. They will also receive a total cost for the print job, which may deter them from printing unneeded pages. Payment can be accepted at the circulation desk or, with an additional module, at the printer itself, with a coin box, smart card, or debit card.

The second piece is the PC Reservation module. Instead of signing patrons up to use a pc on a sheet of paper, you can do so with the PC Reservation software, or have patrons sign themselves up! This can be done at a workstation or over the Internet. By integrating the software with SAILS' patron database, you may automatically limit time on a computer, limit Internet access, or even turn away patrons, based on their standing in the system and their patron profile. You can also limit time on a pc based on its purpose in the library. You can have email and research stations, each set to allow a different usage time.

You may be wondering just how this type of software would benefit your library. Think about how many web pages have been printed at your library by mistake? The cost of paper has risen, but has your budget? How many libraries charge for printing? If you do, how much staff time is devoted to collecting fees and monitoring patrons to see if they paid? Would you want statistics on your library's pc usage? You already have those figures? How about getting them without needing to sort through several handwritten sign-up sheets? You can also make use out of the pc that are sitting around, waiting for the person who was supposed to arrive at 1pm, but it's already 1:15 and no one's using it.

If any of this sounds interesting to you, you aren't alone. According to the Envisionware website, over 1400 sites are using their software. To see a full demonstration, and learn more of the features discussed here, and learn about many

more, come to the SAILS offices on October 13th and check out the possibilites. You'll also get great informa-



tion to put into your technology plan!

# NetLibrary Records Added to iBistro

SEMLS is trying to increase usage of the NetLibrary subscription for online books. One way to do this is to have the records available from within iBistro. SEMLS has generously offered to pay for the loading of the data as well as train the SAILS library staff to use NetLibrary. SEMLS held 4 training sessions last month, so records weren't available to the public until the staff felt comfortable answering questions.

Between the publicly accessible titles and the subscription through the Boston Public Library, over 6500 titles are available to your patrons. The books are read online, either at home or at the library. It's a wonderful tool to supplement your collection, especially the available computer books. Although many won't read an entire novel online, having fully searchable access to reference titles online is great—including the Complete Idiot guides. You can even plan your next vacation with titles such as "Country Roads of Texas" or "The Secret Caribbean: Hideaways of the Rich & Famous"!

VOLUME 4 ISSUE 9 PAGE 3

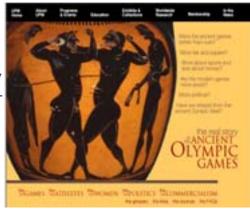
# Notable Dartclix Sites

These are fully searchable website records, available in iBistro.

# The real story of the ancient olympic games

-http://www.museum.upenn.edu/new/olympics/olympicintro.shtml

Presents information about the ancient Olympic Games, compiled by the University of Pennsylvania Museum of Archaeology and Anthropology. Discusses when the first games occurred, the status of the athletes, the sex of the competitors, and the political and commercial standing of the ancient games.





# **Campus Compact**

—<u>http://www.compact.org/</u> This Web site is the official on-line resource of Campus Compact, a national coalition of more than 900 college and university presidents committed to the civic purposes of higher education. Visitors can explore topics that help develop students' citizenship skills and values such as: learn about current community programs, upcoming events, publications, legislation &

Campus Compactpolicy, specific needs for community service, and so much more.

#### Readers' club

—<u>http://www.readersclub.org/default.asp</u>

This Web site is an on-line organization that brings individuals together who share a love for reading. Created by a group of librarians from North Carolina, there are over 2000 reviews in the database that primarily come from these librarians. Come and meet the feature author, submit your own review, browse through celebrity reviews, and more!

# EventKeeper for Power Users

Eventkeeper for Power Users is a must for libraries who want to make the most out of their EventKeeper Calendar subscription. Without needing to learn html, you can have people sign-up for your events online by simply filling out information, similar to what you would do to enter an event onto your calendar. If you want to make your webpage dynamic, again, without knowing html, you can create a feed to highlight upcoming events. This keeps your site fresh, without you having to touch a page!

Ric Bailey, the designer of the product, will be conducting the workshop Thursday, September 23rd, at 9:30am. To register for the event, visit the Continuing Education page on the <u>SAILS website</u>. There is no limit to the number of people who may attend.



SAILS Library Network 547 West Grove Street Middleboro, MA 02346 (508) 946-8600 (508) 946-8605 (fax)

ASALS Library Network

email: support@sailsinc.org URL: http://www.sailsinc.org

# SAILS Staff

### **Debby Conrad, Executive Director**

dconrad@sailsinc.org (508) 946-8600 x11

#### Laurie Lessner, Manager of Electronic Services

llessner@sailsinc.org (508) 946-8600 x30

#### **Todd Mercer, Systems Associate**

tmercer@sailsinc.org (508) 946-8600 x14

#### Jennifer Michaud, Network Cataloger

jmichaud@sailsinc.org (508) 946-8600 x15

#### Claudette Olivier, Cataloging Associate II

colivier@sailsinc.org (508) 946-8600 x16

### Kristin Slater, Manager of Bibliographic Services

kslater@sailsinc.org (508) 946-8600 x13

#### Steve Wilson, Systems Manager

swilson@sailsinc.org (508) 946-8600 x12

# Upcoming Training & Meetings

## Upcoming Training

Detailed descriptions and registration information, are available on the <u>SAILS</u> website.

CATTONT

#### Unicorn 2003.1 Workshop

09/02/2004

10am to noon SAILS Training Room

09/08/2004 (Full)

10am to noon SAILS Training Room

09/09/2004 (Full)

10am to noon SAILS Training Room

09/10/2004

1pm to 3pm SAILS Training Room

# Eventkeeper for Power Users

09/23/2004

9:30am to noon SAILS Meeting Room

#### **Beginning Cataloging**

09/29/2004

9am to noon SAILS Training Room

#### **Beginning Serials**

10/07/2004

9am to noon SAILS Training Room

#### **Upcoming Meetings & Events**

### **Tech Services Meeting**

09/14/2004

10am SAILS Meeting Room

# **Board Meeting**

09/15/2004

10am SAILS Meeting Room

### School Member Meeting

09/16/2004

9am—2pm SAILS Meeting Room

FY05 Overview	December	November	October	September	SAILS Network Statistics August July		
Total Intranetwork Loans						49,759	
Total Items Circulated						411,373	}
VirtCat Items Borrowed						518	3
VirtCat Items Loaned						236	)
Cataloging Requests						2,631	
MARC Records Added					3,249		
Patrons Added						3,068	3
Holds					32,361		
Total MARC						922,507	
Total Holdings					3,289,160		
Total Patron						509, 384	
FY05 Overview	June	May	April	March	February	January	Total FY05
Total Intranetwork Loans							49,759
Total Items Circulated							411,373
VirtCat Items Borrowed							518
VirtCat Items Loaned							236
Cataloging Requests							2,631
MARC Records Added				_			3,249
Patrons Added							3,068
Holds							32,361
Total MARC							922,507
Total Holdings							3,289,160
Total Patron							509, 384