Workflows Tip of the Week
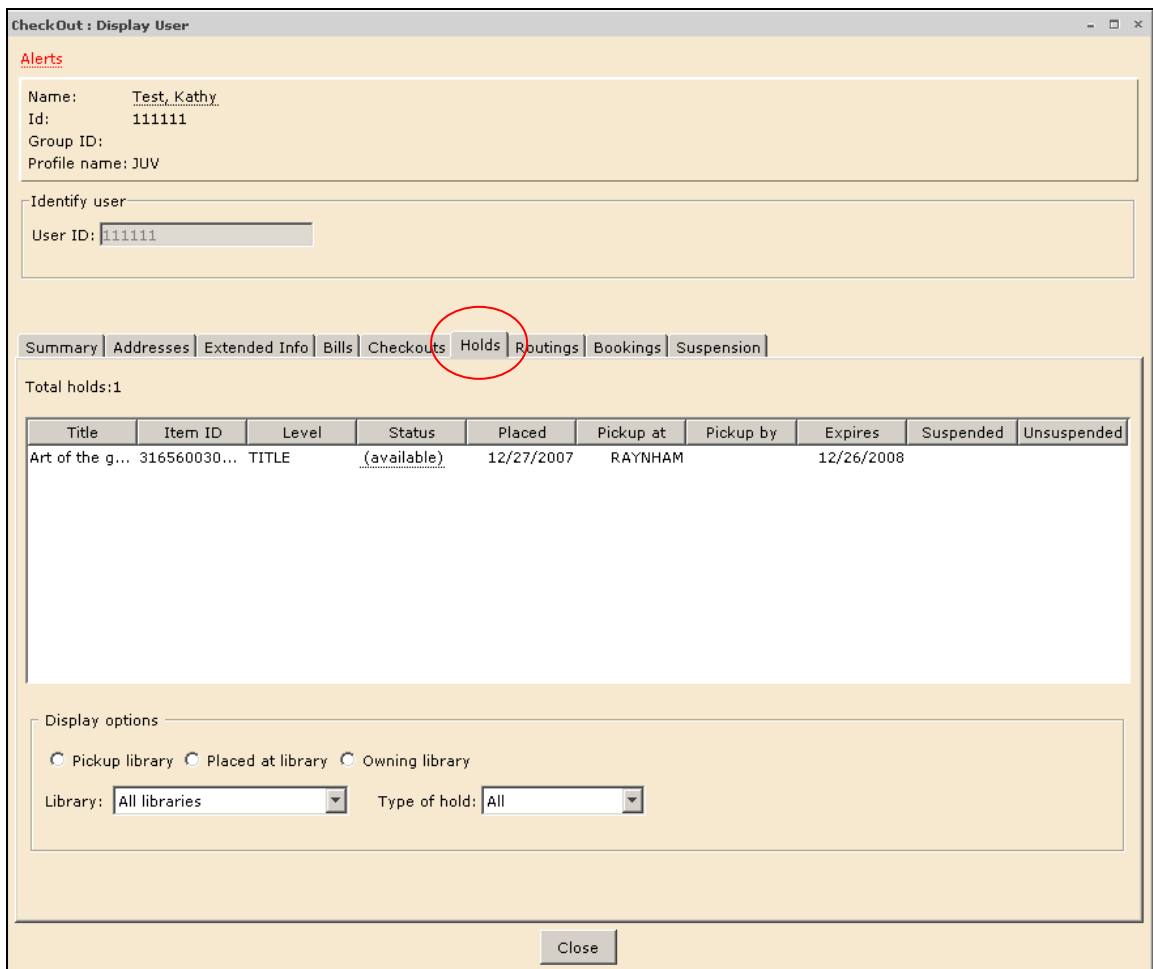

Module: Circulation

Summary: **Viewing available patron holds while in CheckOut**

Note: To view patron holds while in CheckOut, make sure your Display User property is checked in the CheckOut wizard.

Instructions:

1. Click the **CheckOut** wizard and enter a **User ID.**

2. Click the **Display User** helper. . The patron record appears.

3. Click the **Holds** tab to view the patron holds.

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