# Workflows Tip of the Week

Module: Circulation

Summary: Unsuspend a hold immediately

Note: If a hold is suspended and you want to unsuspend it immediately, use the following procedure.

Note: The Display Suspension Dates property under the Behavior tab must be selected for the Modify Holds for User wizard.

Instructions:

1. Click the **Modify Holds for User** wizard and identify the patron.

2. Select the hold to modify and click the **Modify** button.

3. Use the gadget for the **Date Suspended** field and select the **No Date** button. Click **OK**. The word **Never** will appear in the Date Suspended field.
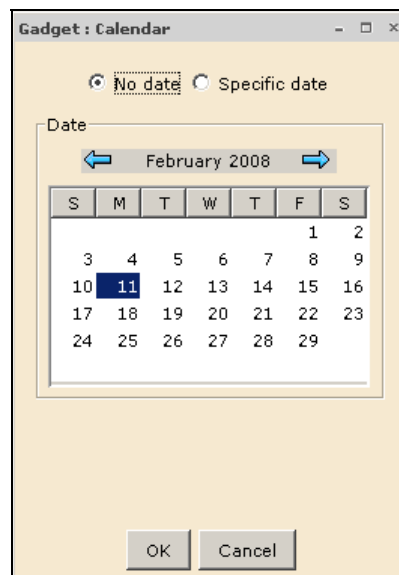
4. Repeat step 3 for the **Date Unsuspended** field.

5. Click **OK.**

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