



## Network News



September 2022

### SAILS Welcomes Three New Directors

Please join us in welcoming three new directors to the SAILS library network.

#### **Carolyn Michaud, American Bureau of Shipping Information Commons, Massachusetts Maritime Academy**

Carolyn Michaud has been a librarian at Mass. Maritime Academy since 2011, serving first as its Access Services Manager, and now as its Director of Library Services. Prior to that, she was a Reference Librarian and an Adjunct Instructor of English and Legal Research courses at Bristol Community College. She also spent over ten years as a Massachusetts Trial Court Law Librarian. She earned her Master of Library and Information Science degree from Simmons University and her Law degree from University of New Hampshire Franklin Pierce School of Law.

Carolyn lives in Dartmouth with her husband. They have 3 'grown and flown' (adult) children and a cat named 'King' Otto. She enjoys walking, boating, books (of course!) and travel.



#### **Sarah Ward, Norfolk Public Library**

Sarah Ward has been appointed as the new Director of the Norfolk Public Library. Sarah has served NPL as a volunteer, Library Associate, Youth Services Librarian, and Associate Director over the past 20 years. Prior to working in libraries full time and receiving her Masters of Library Science from Simmons University, Sarah worked in museums as well as an engineering firm.

In her spare time Sarah likes to try new restaurants, read (and collect) books, spend time with her dogs, hike, travel and is an active member of the Cactus and Succulent Society of Massachusetts.



#### **Melanie Terrill, West Bridgewater Public Library**

Melanie Terrill will start her tenure as director of the West Bridgewater Public Library on September 12. Melanie has worked at the West Bridgewater Public Library as Assistant Director since January. Prior to that she was Youth Services Supervisor at the Taunton Public Library for three years, and various other positions in Taunton before then, including Young Adult Librarian and Interlibrary Loan Assistant. She began her work in libraries at the Elizabeth Taber Library in 2015 as Library Assistant.

Melanie received her MLIS from San Jose State University in 2015.

In her out of work hours, Melanie enjoys spending time outside, reading fantasy novels, writing fiction and drinking copious amounts of tea while planning various adventures to travel both

within the United States and internationally.



## Happy News for Non-English Speakers

With some help from SirsiDynix, we finally have "good" language searching in Enterprise. If you are looking for titles not written in English, it's always been difficult to find titles with the text of the language you want. Many come up as translations in English from the original. Now you can finally find the text of the language you are looking for. To try this out, follow this search for [Harry Potter](#) > click on the "language" facet on the left and see what you get!

## Securing Passwords Promos



Flyers alerting patrons to the change we'll be making with pins/passwords have been printed and should have been sent to your library. If you didn't receive them or want more, email [support@sailsinc.org](mailto:support@sailsinc.org). North Attleboro created a "Secured Password" bookmark to share with their patrons. They produced it in Publisher and here is a [.pdf of the design](#) and a [Microsoft Publisher version](#), that you can customize. We also have a version with a [white background](#) that you can print yourselves.

Here is the [FAQ on our secured password project](#), so please take a look if you have any questions and if this doesn't give you the answers, please let us know!

## Mass Library Association Conference 2023!

Do you have a program idea for the 2023 MLA Annual Conference being held on Monday, May 8 - Tuesday, May 9, 2023 at the Cape Cod Conference Center at Sea Crest Beach Hotel in Falmouth?

Our theme for 2023 is MLA: Making Waves and we are seeking proposals for presentations focused around the ideas of testing new waters, anchoring our communities, setting sail for new horizons, and riding the waves like the world class surfers you are!

Have you introduced a new program or service that you are proud of and think others might benefit from your experience? Let's hear about it! Or, perhaps you're interested in learning more about a certain topic. You can bet others might be, too - so why not consider assembling a panel of specialists to present on it?

**Submit your program proposal by October 16, 2022.** You will be contacted in November after the Conference Committee has reviewed the proposals.

Have a question? Email [conference@masslib.org](mailto:conference@masslib.org) and one of the conference co-chairs will be happy to answer! Come and help us make some waves!

Thank you!

MLA Conference Committee &  
Co-Chairs:  
Esme Green  
Ellen Keane  
Joanne Lamothe  
Laurie Lessner

## New Cataloging Policy for Updating the Names of Transgender and Non-binary People: FAQ

Jennifer Michaud

**What is this new policy?**

- When transgender and non-binary people change their names, all fields in the bib. record will be updated to reflect the new name.
- In these cases, the name that is listed on the book, audiobook, DVD, etc. will not display in the bib. record in Enterprise.
- Updates to the record will include, but are not limited to:
  - Personal Author 100 field
  - Statement of responsibility (part of the Title 245 field)
  - Publication information (260/264 fields)
  - Series fields (440, 490, 800 fields)
  - Various notes fields (5xx fields)
  - Name Subject Heading 600 field
  - Added Author 700 field
- Any portion of the current name that does not match the name as it appears on the item will be surrounded in brackets.
- The name will not appear in brackets in the Personal Author, Name Subject Heading, or Added Author fields.
- A note will be added to the record explaining that some author/contributor/actor information was supplied by the cataloger.
- The deadname (the birth name of a transgender or non-binary person) will remain in the authority record to help with searching, which means that it will sometimes be visible in Workflows when doing an author search.

**Does this new policy apply to anyone who changes their name?**

- No, this policy only applies to transgender or non-binary people who change their name as part of their gender transition.
- This policy does not apply to people who change their names for other reasons, such as for marriage or divorce. In those cases, updates will continue to follow current standard cataloging practice and changes will only be made to the Personal Author, Name Subject Heading, and Added Author fields.

**Why do we need this new policy?**

- Continuing to keep deadnames in our records would be disrespectful and hurtful to both the person whose name has changed and to the transgender and non-binary people who are part of our communities.
- There currently are no standard cataloging practices or rules that are specific for updating the names of transgender and non-binary people, so we felt the need to create our own standard within the network.

**How does this policy affect information in the record?**

- The name in the record will not match the name as it appears on the item.
- Part or all of a person’s name will be in brackets in part of the title field.
- For music CDs, audiobooks, DVDs, and Blu-ray records, a part or all of a person’s name will be in brackets in the Performer 511 field.
- The name will be different in the Personal Author or Added Author field from the name that appears on the item, but this is standard practice for anyone whose name changes.
- When a Name Subject Heading is in a record, the name will be different in this field as well, but this is also standard practice for anyone whose name changes.
- All records with these updates will also have a General Note 500 field in the record that looks like the following examples:
  - Some author information supplied by cataloger.
  - Author information supplied by cataloger.
  - Some actor information supplied by cataloger.

**How will this policy affect searching for records?**

- Retaining the deadname in the authority record will aid in searching because both this name and the person’s current name will be searchable.
- Searching enhancements have also been added to Enterprise to assist in searching.

**Will these updates be made to Overdrive and hoopla records that are in Enterprise?**

- As of this moment, no, these updates will not be made to those records.
- We do not have access to make changes to these records because SirsiDynix loads those records directly into Enterprise.
- Adjustments to Enterprise have been made to accommodate searching by both current names and/or deadnames to account for the variations between the names in our records and the names in the Overdrive and hoopla records.
- Further enhancements to Enterprise will be coming.



- At this point, we do not know if or when these vendors will remove the references to a person’s deadname.

What about other content that appears in Enterprise?

- We are not able to make changes to various content that comes from another vendor, including:
  - Book covers
  - DVD and Blu-ray containers
  - CD and audiobook containers
  - Additional summary notes, reviews, and/or other biographical information
  - Information listed under “Lists & Articles” tab and “Of Interest to Readers” tab
- At this point, we do not know if or when this vendor will remove the references to a person’s deadname.

Below is an example of an updated record for ND Stevenson. The last image is a portion of the title page with this author’s deadname, Noelle Stevenson, that we have replaced in our records.


Here's a portion of this record in Workflows.

▼ Local holdings	049		S6L
▼ LC Call Number	050	14	PZ7.7.S7453 bLu 2015
▼ Dewey Decimal Classific...	082	04	741.5973
▼ Personal Author	100	1	Stevenson, ND, eauthor, ecreator.
▼ Title	245	10	Lumberjanes. nVol. 1, pBeware the kitten holy / cwritten by [ND] Stevenson & Grace Ellis ; illustrated by Brooke Allen ; colors by Maart created by Shannon Watters, Grace Ellis & [ND] Stevenson.
▼ Variant title	246	3	Lumberjanes. nVolume one, pBeware the kitten holy
▼ Portion of title	246	30	Beware the kitten holy
▼ Publication info	260		Los Angeles, California : bBOOM! Box, c2015.
▼ Physical description	300		1 volume (unpaged) : bchiefly color illustrations ; c26 cm.
▼ Content type	336		text btxt 2rdacontent
▼ Content type	336		still image bsti 2rdacontent
▼ Media type	337		unmediated bn 2rdamedia
▼ Carrier type	338		volume bnc 2rdacarrier
▼ General Note	500		Some author information supplied by cataloger.
▼ General Note	500		"Originally published in single magazine form as Lumberjanes No. 1-4"--Title page verso.

Here's how this record displays in Enterprise.

Available:

Of Interest to Readers



**Lumberjanes. Vol. 1. Beware the kitten holy / written by [ND] Stevenson & Grace Ellis ; illustrated by Brooke Allen ; colors by Maarta Laiho ; letters by Aubrey Aiese ; created by Shannon Watters, Grace Ellis & [ND] Stevenson.**

**Personal Author:** Stevenson, ND,

**Physical Description:** 1 volume (unpaged) : chiefly color illustrations ; 26 cm.

**General Note:** Some author information supplied by cataloger.

"Originally published in single magazine form as Lumberjanes No. 1-4"--Title page verso.

**Subject Term:** Teenage girls -- Comic books, strips, etc.

Select an Action

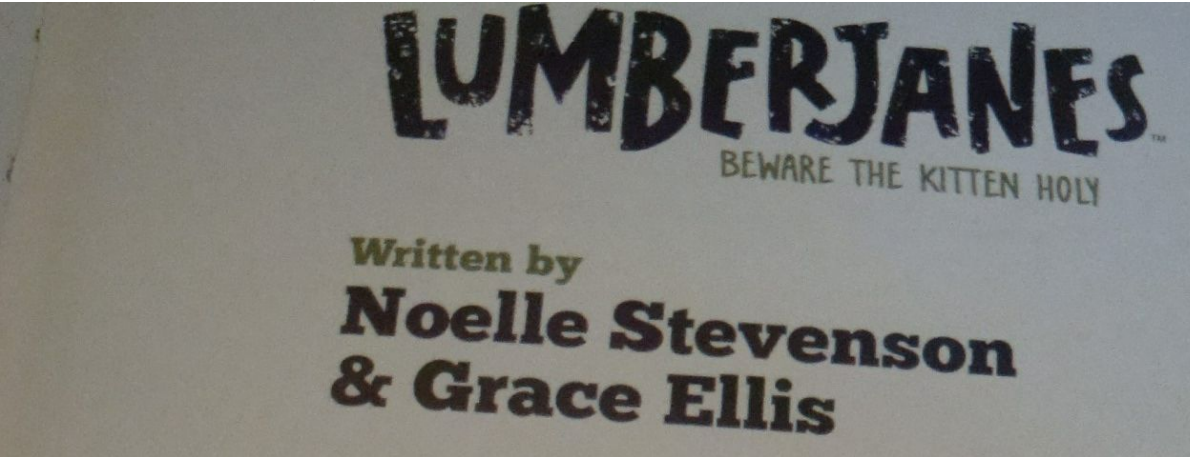
Google Books

Place Hold

Text This To Me

Staff View

Here's a portion of this book’s title page. Note that in our records [ND] is used in place of Noelle, per this new policy.



Circulation Tip of the Month

By Chelsea Fernandes

Patron Record - Issuing Library Vs. UserCat2

The library name in the Basic Info tab identifies what library has issued the card to the patron This is also the setting that determines hold priority. The patron now “belongs” to this library.

Basic Info

Privilege

Demographics

Addresses

Extended Info

User cat1:

User cat2:

MARION

User cat3:

EMAIL

User cat4:

User cat5:

Department:

Birth date:

5/14/1969

Age:

38

Click the Demographics Tab. User cat2 should be the name of the community where the patron resides. It should match the City in Address1. If the patron lives outside of SAILS but in Massachusetts

then the value is set to MASS. If the patron lives outside of MASS, then it is set to NOMASS.

Basic Info

Privilege

Demographics

Addresses

Extended Info

Last name, first:

Barbara

Title:

User ID:

222

Alt ID:

Group ID:

Library:

WAREHAM

Profile name:

ADULT

## Highlights of the August Membership Meeting

- SAILS Technical Services Librarian Chelsea Fernandes updated Membership on the August Overdrive Committee meeting. The committee is planning to establish a policy this year to address potential materials challenges to the SAILS Overdrive collection.
- Membership voted to contract with Apogee IT Services to perform consulting services mostly funded through a Cybersecurity grant from the MBLC.
- SAILS Executive Director Kathy Lussier reviewed the grant application that was submitted to the MBLC for eight Massachusetts networks to participate in the eCard registration and eRenewal service.
- Membership unanimously approved revisions to the SAILS privacy policy to address the new data retention policies implemented in July.
- Kathy Lussier and SAILS Assistant Director Laurie Lessner reviewed the upcoming changes to securing patron PINs/passwords. Laurie is sending out promotional materials for the upcoming change. Kathy has also been in discussions with the MBLC, Fenway Libraries Online (FLO), and AutoGraphics to advocate for improvements to the way ComCat handles PINs when staff are placing requests on behalf of patrons.
- Membership adopted a new policy outlining procedures that should be used when libraries use the SAILS credit card.
- Over FY23, Membership should expect to see demos for Envisionware’s new cloud-based reservation service and alternatives to Plymouth Rocket for calendar and museum management services.
- Membership unanimously voted to approve changes to SAILS cataloging policies to no longer display the deadnames of transgender / nonbinary people in bibliographic records.

## UPCOMING EVENTS

[Ingram iPage Tips & Tricks Webinar](#)  
Barcode Order Placed  
[SAILS Board Meeting](#)

September 13th, 10:00 AM - 11:30 AM  
September 14th  
September 21st, 10:00 AM - 12:00 PM

## August Statistics

### Circulation (no Overdrive)

Total Items Circulated: 301,744  
Items Loaned between SAILS Libraries: 58,855

### OverDrive Circulation to SAILS Patrons

Ebook: 39,193  
Audio Book: 24,825  
Video: 30  
Magazines: 2,768

### Database Size

Titles: 1,061,156  
Items: 3,126,576





**SAILS Library Network**  
10 Riverside Dr. Suite 102  
Lakeville, Massachusetts 02347  
508-946-8600  
[www.sailsinc.org](http://www.sailsinc.org)