



NETWORK NEWS - APRIL 2023



Hello, SAILS Library Network members! My name is Sherrie Sholes, and I am lucky enough to be the new Digital and Member Services Librarian for SAILS. I have been busy the past few weeks getting to know all about SAILS and its policies and procedures. I have a lot to learn, but my colleagues are a treasure trove of information so they are making the adjustment much easier.

I grew up in central Ohio, where I was a regular at the amazing Worthington Public Library, and I was indoctrinated into Buckeye fandom. I studied journalism at Ohio University and worked my first job as a community news reporter in Columbus before taking over as an editor. It took a move to Texas for me to venture into my first job in a library, where I spent seven years working as a library assistant at three different branches within the San Antonio Public Library. It was an amazing experience and wonderful preparation for my new position at SAILS because I performed a variety of tasks, including creating lists, weeding, performing reference interviews, substituting on the circulation desk, liaising with tech services, and doing everyday customer service activities.

In 2015, I moved to Germany, where I worked for U.S. Army Europe Libraries, first as a library technician and then, after I had completed my MLS at Texas Woman's University, as a public service librarian. I planned and performed programs for all ages, purchased books and other materials, and assisted with budgeting and customer service activities. When we returned to the United States and settled in Massachusetts, I was happy to live down the street from a cranberry bog for the first time and to take a position as a children's librarian at Plymouth Public Library, where I worked for almost two years before accepting this position with SAILS. During that time, I also got to substitute from time to time on the circulation desk at Ames Free Library in Easton.

Although I miss singing and dancing and being super silly in storytime every week and making huge messes in STEAM and art programs in Plymouth, my greatest strengths lie in problem solving and digging through the weeds to figure out very obscure issues. At home, I like to tinker with my riding lawn mower and the oil boiler (first time I've owned either), and I am currently knee-deep in paint trying to update 1970s-1980s décor. My other hobbies include, of course, reading, training our two dogs, struggling through crossword and Sudoku puzzles, learning languages, traveling, and hiking through southeastern Massachusetts. I am very happy to be here, and I am at your service.

Visit your Local Libraries - See the Local Sights!



Take the Ultimate Library Road Trip by exploring libraries in the SAILS Library Network between April 18 and 29. Your SAILS Library card works at them all so feel free to borrow something while you're there. Many Libraries will have special events or a treat for our Library Road Trippers during these two weeks. While you're in the neighborhood seek out locally known treasures like the best ice cream or a Nimbus 2000 or the whale of a tale.

Find the map of participating SAILS Libraries and events and suggested local sights at MALibraryRoadTrip.com

Take your Ultimate Library Road Trip this spring! #SAILSRoadtrip

Information for libraries:

1. If someone comes in with a SAILS Map - stamp it with your stamp. (There will be a collection of small stamps at the April Membership meeting if you still need to find one - you will just need a stamp pad)
2. If you said you are having a raffle or giving away a gift of some kind - let them know how to participate in your library.
3. Be welcoming to out of towners as they explore your library.
4. Hand out the maps to your customers - put up the posters in your library!
5. Go exploring yourself!

Additional maps can be downloaded from the MBLC Awarehouse website and printed as usual.

Annual Circulation Meeting Scheduled for May 23

The SAILS Annual Circulation meeting is scheduled for 10 a.m. to 12 p.m. Tuesday, May 23.

The meeting will be held at the Lakeville Public Library, but library staff can also participate via Zoom.

The annual meeting is an opportunity for SAILS to share any news or developments that will directly impact circ staff. Participants also have an opportunity to ask questions of SAILS and to share questions and ideas with each other. During this year's meeting, circulation staff will also have the opportunity to meet our new Digital & Member Services librarian, Sherrie Sholes.

Please [register for the meeting](#) if you plan to attend.



Register for the Technical Services Annual Meeting

We are happy to see that so many of you have already registered for this year's annual technical services meeting. Our meeting will be held on Wednesday, June 7th, from 10am to noon at the Middleboro Public Library. This will be a hybrid meeting, so you can come in person or join us on Zoom. If you attend via Zoom, you will receive an email with the link to

join the meeting a few days prior to June 7th. Registration is required to attend the meeting, whether you plan to go in person or via Zoom. The meeting agenda will be emailed to the Cataloging List in May.

[Click here to register for the Annual Technical Services Meeting](#) on Wednesday, June 7th from 10am to noon. You will have the option to select In Person or Zoom on the registration form.

If you have any questions or topics you would like us to discuss at this meeting, you can email us at catsupport@sailsinc.org.

Unicode Conversion and Downtime for All Cataloging Functions

In February’s newsletter, we alerted you to the upcoming downtime for all cataloging functions due to the project to update the SAILS database to Unicode. You can read that article here: <https://sailsinc.org/wp-content/uploads/2023/02/Newsletter-February-2023.pdf>

This is another reminder that this downtime will begin on Monday, April 17th (Patriot’s Day). We expect this downtime to last about three days, but we will keep you posted if there are any changes to that schedule. During this downtime, no cataloging-related functions will be available to use.

During this downtime you will not be able to:

- Attach to records
- Edit call numbers
- Create request records
- Create magazine records, museum pass records, or EQUIP-format records
- Print spine labels
- Load on-order records

SAILS Cataloging will also not be able to do any of the above functions and we will not be able to load any vendor records or SkyRiver records into Workflows.

Updates on the project that are related to Cataloging will be emailed to the Cataloging List. We apologize for any inconvenience this may cause, but this is a necessary upgrade that will enhance searching for both patrons and library staff. We thank you in advance for your patience during this project.

Unicode Conversion & Downtime

Emails on the conversion were sent to the circ contacts in each library and were in the March SAILS Newsletter - <https://sailsinc.org/wp-content/uploads/2023/03/March-2023-Newsletter.pdf>

On April 17th, Patriot's Day, SirsiDynix will copy our database to another server to process the conversion. No SAILS services will be available during this downtime, which will last for several hours. After the data is moved, it will be about 3 days where we won't have access to our database. It's similar to when we lose the Internet, can't log into the workflows server, and need to use an off-line way to circulate.

While our data is unavailable, staff will use a process called “Symphony Bridge,” rather than Offline Circ which many of you use if you can't connect in Workflows. Symphony Bridge will be better and you'll be able to do more, than with Offline Circ.

Here's the link to the recording of the Bridge FAQ Meeting:
<https://us02web.zoom.us/rec/share/hfi3rJotlZffDcmOaoJQfbQxvTLTZaR3J6e9UZtQAwFTif38Wcri?startTime=1680616414000>

Passcode: 9BuM99@G



SAILS Library Staff COMMUNITY READ

Librarians are
readers too!



- The results are in for the SAILS Library Staff Community Read and our book will be *The Midnight Library* by Matt Haig. So what does this mean for us?
- Starting in May we will hold four in-person book clubs to discuss *The Midnight Library*. Following the in-person discussions we will hold a virtual book club for anyone who could not be there in person. In-person sign up will be sent at a later date but we have included the schedule below.
- The SAILS Network has added 10 physical copies of this book to the system for staff, so be sure to have your user profile saved as "STAFF". Ready. Set. Place your holds!

Please fill out the participant form if you would like to take part in this discussion!

(This form is only to participate, in-person sign ups will follow at a later date.)

click
here!

In-person:

- Thursday, May 4th at 10:00a.m. - Carver Police Station Meeting Room (courtesy of Carver Public Library)
- Thursday, May 11th at 6:30p.m.- Lakeville Public Library
- Friday, May 19th at 3:00p.m.- Joseph H. Plumb Memorial Library (Rochester)
- Monday, May 22nd at 1:00p.m.- Norton Public Library (backup in Foxboro)

Virtual:

- TBD

Description:

Somewhere out beyond the edge of the universe there is a library that contains an infinite number of books, each one the story of another reality. One tells the story of your life as it is, along with another book for the other life you could have lived if you had made a different choice at any point in your life. While we all wonder how our lives might have been, what if you had the chance to go to the library and see for yourself? Would any of these other lives truly be better?

In *The Midnight Library*, Matt Haig's enchanting blockbuster novel, Nora Seed finds herself faced with this decision. Faced with the possibility of changing her life for a new one, following a different career, undoing old breakups, realizing her dreams of becoming a glaciologist; she must search within herself as she travels through the Midnight Library to decide what is truly fulfilling in life, and what makes it worth living in the first place.

REGISTER HERE:

Thursday May 4, 2023
10:00 AM until 11:00 AM

[Carver Police Station Meeting Room](#)

Thursday May 11, 2023
6:30 PM until 7:30 PM
[Lakeville Public Library](#)

Friday May 19, 2023
3:00 PM until 4:00 PM

Monday May 22, 2023
1:00 PM until 2:00 PM
[Norton Public Library](#)

New Director Corner

The New Director Corner is a new feature in the SAILS newsletter to help the many new directors in the network become familiar with SAILS policies, procedures and practices.

Custom Shopper Cards

It's that time of spring when SAILS asks libraries to submit their shopper card orders. The network orders shopper cards twice per year in an effort to get better pricing for our libraries.

Quite often during this period, we receive questions from public libraries as to whether they can provide custom shopper cards to their patrons with their own branding and logo. The answer is **yes**, but those cards need to be ordered separately. SAILS can provide contact information for our vendor that supplies shopper cards and can also put you in touch with other libraries that purchase custom cards. Anyone seeking that information can email sailsbusiness@sailsinc.org

SAILS policy says that "any locally-branded library cards must carry the following statement - member of the SAILS Library Network" - and/or must carry the SAILS logo.



[Click here to register!](#)

To view the conference agenda, [click here](#)

Highlights from the March Board Meeting

- The Board approved a new tuition assistance policy for SAILS staff.
- The Board discussed an evaluation process for the new patron notification policy. The process will include a spring survey of directors with a final decision made at the June Annual Meeting.
- The Board voted to maintain the current fee for Overdrive Affiliate libraries. The affiliate libraries are non-network public libraries and academic libraries that use the SAILS Overdrive collection through a partnership with MLS.
- The Board voted to maintain a \$.85 processing fee for credit card transactions. The average fee assessed to these transactions over the past year was \$.88.

UPCOMING EVENTS

[CloudNine Reservation Service Demo](#)
[SAILS Membership Meeting](#)
Patriot's Day - SAILS OFFICE CLOSED

April 6th 2 - 3 pm
April 12th 10 am - 12 pm
April 17th

March 2023 Statistics

Circulation (no Overdrive)
Total Items Circulated: 293,169
Items Loaned between SAILS
Libraries: 64,160



General questions
support@sailsinc.org

OverDrive Circulation to SAILS Patrons

Questions about billing or supplies

Ebook: 37,764
Audio Book: 27,365
Magazines: 2,864

Database Size

Titles: 1,058,563
Items: 3,102,974
Total Patrons: 262,094

sailsbusiness@sailsinc.org

Questions about cataloging,
acquisitions or serials

catsupport@sailsinc.org

Questions about PC support
pcsupport@sailsinc.org



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