

FY25 Budget - Draft - Approved 10/2023					
Acct.	Line Item	FY25 Proposed	Description FY25	FY24 Final w/ Revisions	Description FY24
9506	Membership Assessment - Schools	\$88,777.86	schools 1.35% increase	\$87,595.77	1.35% increase
9506	Membership Assessment - Public	\$785,917.75	total assessments (school+public) \$874,695.61	\$780,720.62	total assessments (school+public) \$872,730
9508	PC Support	\$65,341.96	Estimating 40 new PC setups at a cost of \$45, \$575 base fee, \$80.93 per PC.	\$66,764.00	Estimating 50 new PC setups (lower than last year's estimate) at a cost of \$45, \$575 base fee, \$82 per PC. 4% of PCtech salary covered by assessment.
9512	MBLC	\$261,261.00	Telecomm(60,146) and resource sharing (191,057) grants for FY24. eCard grant (10,058) is part of resource sharing.	\$215,271.00	Telecomm(57,895) and resource sharing (157,376) grants for FY23. eCard grant (10,058)is part of resource sharing.
9514	Overdrive Assessment	\$110,614.00	same since FY22	\$110,614.00	Removing LibraryAware from this assessment
9543	SLIN Grant	\$24,115.00		\$24,115.00	Projected SLIN grants for FY23
	Reserves			\$24,779.00	From FY22 surplus
9542	Network Infrastructure	\$114,711.03	FY24 expenses: firewall replacement project - parts & labor (\$88,111.03), SD VPN config \$6600. balance as of Oct '23: 166,500.00. FY24 award \$49,248	\$60,000.00	Most of these funds will go towards SaaS hosting fees, but they are also used for telecom equipment replacements and other work. An additional \$20,000 to offset some costs in telecomm line"
9515	MBLC Ebook Reimbursement	\$12,000.00	Reimbursement for hosting fee. Comes from LSTA funds. Will keep for now, but will continue to add \$12,000 to Overdrive expenses to cover this cost if it's needed.	\$12,000.00	Reimbursement for hosting fee. Comes from LSTA funds. Will keep for now, but will continue to add \$12,000 to Overdrive expenses to cover this cost if it's needed.
9545	MBLC eContent Grant	\$92,507.00	FY24 eContent award (50% 3 yr collection & 50% 3yr Spend + 10k base)	\$45,000.00	
9516	MLS Commonwealth eBook Collection Reimbursement	\$7,000.00	FY24 reimbursement figure: \$7,800.00	\$6,000.00	Conservative based on declining participation in this project.
9530	eRate reimbursement	\$31,657.23	55% discount rate	\$32,976.00	55% discount rate

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	REVENUES - TOTAL	\$1,593,902.83		\$1,378,239.62	
7051	ADMINISTRATIVE - Audit	\$10,000.00	Adjusting based on FY24 fee	\$8,800.00	
7059	ADMINISTRATIVE - Bank fees	\$150.00		\$150.00	
7057	ADMINISTRATIVE - Dues & Membership Fees	\$2,545.00	MLA (1020) Cosugi (150) NELA (250), Digital Commonwealth (750), ALA (350), HSA (25)	\$2,545.00	MLA (1020) Cosugi (150) NELA (250), Digital Commonwealth (750), ALA (350), HSA (25)
7060	ADMINISTRATIVE - Filing fees	\$2,540.00	2000 (Form 5500) 500 (Secy of State) 15 (Secy of State) 25 (PCORI)	\$2,540.00	2000 (Form 5500) 500 (Secy of State) 15 (Secy of State) 25 (PCORI)
7052	ADMINISTRATIVE - Insurance	\$7,334.48	Directors and Officers (\$1,252.00), Business Owners (\$2,772), Workers Comp (\$1,247.00), Cyberinsurance (\$2,063.48).	\$7,415.00	Directors and Officers (1400), Business Owners (2040), Workers Comp (975), Cyberinsurance (3000 estimate). Readjusting Business Owners insurance to actual costs
7061	Administrative - Investment Fees	\$5,000.00	this is a good value - close to .5%. 1% sounds typical.	\$5,000.00	Based on Fy22 Fees. Funded with our investment funds.
7050	ADMINISTRATIVE - Professional Services	\$7,105.00	Fire extinguisher inspections (55), System monitoring (120), Cyma (850) , Alpha Pension 5000.	\$16,025.00	Fire extinguisher inspections (55), System monitoring (120), Cyma (850) , Alpha Pension 5000. Removing fees for web site redesign, but adding \$10,000 for strategic planning consultant
7058	ADMINISTRATIVE- Subscriptions	\$900.00	SurveyMonkey (\$900)	\$500.00	SurveyMonkey (\$500), Camtasia (\$45)
	ADMINISTRATIVE - TOTAL	\$35,574.48		\$42,975.00	\$7,400.52
6004	CATALOGING CENTER - Authority Control	\$4,013.00		\$4,013.00	SirsiDynix contract
6000	CATALOGING CENTER - Bib Utility	\$45,066.42		\$45,066.00	Contract cost
6007	CATALOGING CENTER - Digital Archive	\$350.00		\$350.00	Omeka digital history site
6010	CATALOGING CENTER - Prof Dev & Travel	\$1,500.00		\$1,500.00	Specialized training
6005	CATALOGING CENTER - Subscript & Supplies	\$920.00		\$920.00	RDA Toolkit (200), Web Dewey (720)
	CATALOGING - TOTAL	\$51,849.42		\$51,849.00	-\$0.42

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7068	DATABASE - Downloadable Audiobook	\$42,300.00	FY23 expenditures: \$41,000 (audio), MBLC LEA award: \$92,506.75, LSTA hosting award: \$12,000, MLS CEC award: \$7,000. Leaves extra \$8,506.75 to spend from grants. Adding \$2300 to FY23 spending.	\$30,000.00	Overdrive lines are sum of Overdrive assessment, MLS Commonwealth eBook payment, and LEA grant. Also includes an additional 12,000 from membership assessments that can support hosting fee if MBLC funding falls through.
7063	DATABASE - Ebook Purchase	\$69,206.75	FY23 expenditures: 62,000 (ebook). Adding remaining 7,206.75 from grants.	\$57,614.00	
	Overdrive - CPC	\$6,000.00		\$6,000.00	Used for multilingual titles and low-demand titles with holds
7067	DATABASE - Overdrive Holds	\$10,000.00		\$10,000.00	Most of these funds have moved into the LEA line, which mostly funds high-demand titles
7062	DATABASE - Overdrive Hosting	\$12,000.00		\$12,000.00	
7066	DATABASE - Overdrive Magazines	\$25,000.00		\$25,000.00	
7064	DATABASE - Overdrive LEA	\$45,000.00		\$45,000.00	Expenditures from the MBLC LEA grant
7069	DATABASE - Tumblebooks	\$5,273.00		\$5,273.00	
7074	DATABASE - Novelist	\$31,946.40		\$32,935.00	annual cost of 3 year contract
7065	DATABASE- Enterprise Enhancements	\$8,461.48		\$7,739.00	Price in contract
	DATABASE - TOTAL	\$255,187.63		\$231,561.00	-\$23,626.63
7212	MAINTENANCE - Hardware	\$1,400.00		\$1,400.00	Photocopier lease ends May 2023. (
7210	MAINTENANCE - Telecom	\$127,751.98	switch replacement: (\$72,076.98), installation services: (\$55,675.00) - going to try to get erate reimbursement (55% savings)	\$48,000.00	Firewall replacements: hardware-\$48,761.03, installation-\$39,350.00 - need \$40,111.03 more in '24 - \$88,111.03
	MAINTENANCE - TOTAL	\$129,151.98		\$49,400.00	-\$79,751.98
7038	OPERATING - Cleaning Services	\$4,680.00		\$4,680.00	
7092	OPERATING - Petty Cash	\$100.00		\$100.00	
7093	OPERATING - Postage	\$350.00		\$350.00	
7096	OPERATING - Rent	\$47,629.56	New Lease (3969.13/month)	\$47,987.00	New Lease

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7091	OPERATING - Software Licensing	\$2,524.59	TeamViewer Business \$456.19	\$1,770.00	NinitePro (PC Management, 1770). DeepFreeze was a three-year renewal. Do not need to use funds for it in FY23, TeamViewer Business \$456.19
7090	OPERATING - Supplies	\$7,000.00		\$7,000.00	
	OPERATING - TOTAL	\$62,284.15		\$61,887.00	-\$397.15
7011	PC SUPPORT - Salary	\$48,947.61	25 hours / week pc support	\$66,530.73	3% COLA. Merit bonus pool of 4%
7041	PC SUPPORT - Services & Mileage	\$4,524.59	NinitePro (PC Management 1 yr. - 265 machines, 177)	\$4,000.00	
	PC SUPPORT - TOTAL	\$53,472.20		\$70,530.73	\$17,058.53
7009	PERSONNEL - DET	\$4,849.00		\$4,849.00	Includes \$750 EMAC fee and \$1,850 contribution for PFML and unemployment contribution
7008	PERSONNEL - Fica Match	\$42,170.75		\$42,042.24	7.65% of salaries
7007	PERSONNEL - Health & Dental Match	\$67,905.97	Estimating 15% increase in FY25 - 1 family, 3 individual@60%, 2 individual@70%	\$49,720.00	Estimating 15% increase in FY24; 5% increase for dental. One fewer person participating in health benefits.
	PERSONNEL - HRA	\$3,200.00		\$3,200.00	HRA fees + Deductible reimbursement estimated at 30% of maximum.
7017	PERSONNEL - Payroll Service	\$1,500.00		\$1,500.00	New company / additional employee
7005	PERSONNEL - HR Consultant	\$1,225.00		\$1,225.00	Infinisource - HR Consultant
7006	PERSONNEL - Retirement Match	\$35,818.10		\$32,974.30	6% contribution
7000	PERSONNEL - Salaries	\$525,998.96	3% COLA, Merit bonus 4%, 10 hours pc support position moves to network, 7 f/t, 1 p/t@20 hours	\$483,041.00	3% COLA. Merit bonus pool of 4% as a result of 7.2% CPI increase - new part-time staff - new cataloging associate 2 position
7055	PERSONNEL - Staff Development	\$4,000.00		\$4,000.00	Additional funding for new tuition assistance program
7018	PERSONNEL - Timesheet Service	\$688.00	Additional staff person	\$672.00	Additional staff person
7002	PERSONNEL - added benefits			\$3,000.00	Additional funds for new employee
	PERSONNEL - TOTAL	\$687,355.78		-\$61,132.24	\$626,223.54

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7079	SERVICES - eCard Service	\$13,409.60		\$13,410.00	75% covered by MBLC grant
7054	SERVICES - In-state Travel	\$3,000.00		\$3,000.00	Based on FY19 expenditures
7056	SERVICES - Member Staff Development	\$1,800.00		\$1,800.00	Outside speakers. Zoom (2 rooms), Showcase
7097	SERVICES - Non-SirsiDynix Services	\$629.50	Plymouth Rocket	\$2,500.00	Plymouth Rocket. Website hosting. Adding more funds in case we move to new calendar.
7094	SERVICES - Printing	\$2,000.00		\$2,000.00	
7053	SERVICES - Professional Conferences	\$6,000.00		\$6,000.00	
7215	SERVICES - Voice Notification (VERIZON - 6 outgoing lines)	\$0.00	moving to messagebee	\$7,550.00	Based on FY22 expenditures
7216	SERVICES - Telecom Support	\$26,334.00	\$2196/month Harbor Networks after e-rate	\$25,811.44	Harbor support if beginning 11/23
	SERVICES - TOTAL	\$26,839.10		\$36,260.00	\$9,420.90
7070	SUBSCRIPTIONS -BC Analytics	\$5,356.69		\$5,357.00	SirsiDynix contract
7081	SUBSCRIPTIONS—BC Course Lists				2,879.00 - cancelled subscription
7071	SUBSCRIPTIONS - BC Mobile	\$15,657.36		\$15,657.00	SirsiDynix contract
7072	SUBSCRIPTIONS - eRC	\$8,693.16		\$8,740.00	SirsiDynix contract
7080	SUBSCRIPTIONS - LibraryAware	\$8,843.00		\$8,670.00	
7209	SUBSCRIPTIONS - Enterprise	\$12,636.45		\$12,636.00	SirsiDynix contract
7211	SUBSCRIPTIONS - SaaS	\$129,852.78		\$129,771.00	Some costs covered by this line were split off into the consulting and course lists line.
7088	SUBSCRIPTIONS - SMS Text Messaging	\$5,000.00		\$5,000.00	Larger package to accommodate more demand for SMS notification
7082	SUBSCRIPTIONS - Consulting Services	\$5,948.00		\$5,948.00	Split off from SaaS line
7087	SUBSCRIPTIONS - Voice Notification	\$13,935.00	messagebee annual cost (12,440), one time install fee (1,495) (remove \$7550 for 6 phone lines and \$3217 for itiva service) \$10,767. New service will be \$1,633 more per year.	\$3,217.00	SirsiDynix contract
	SUBSCRIPTIONS - Website Hosting	\$1,379.88	website hosting (godaddy \$179.88/year, 5 year contract), (118Group, \$1200/year)	\$1,379.88	website hosting (godaddy \$179.88/year, 5 year contract), (118Group, \$1200)

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	SUBSCRIPTIONS - TOTAL	\$205,922.44		\$196,375.88	
7036	UTILITIES - Alarm Service	\$517.80		\$500.00	actual - 479.4
7032	UTILITIES - Centrex and Long Distance	\$1,620.00		\$1,620.00	135/month
7030	UTILITIES - Comcast/Charter Lines	\$95,379.36	full cost of telecom, before erate (removed acushnet)	\$97,790.00	full cost of telecom, before erate
7031	UTILITIES - Internet	\$2,400.00	hotspot, SAILS fios	\$2,000.00	
	UTILITIES - TOTAL	\$99,917.16		\$101,910.00	
	EXPENSES - TOTAL	\$1,607,554.34		\$1,468,972.15	