

**Board Meeting**  
**SAILS Library Network**  
**10 Riverside Drive, Lakeville, MA**  
**January 18, 2017**

**In Attendance:** Dina Brasseur (Acushnet), Robert Rezendes (BCC), Carole Julius (Carver), Virginia Johnson (East Bridgewater), Uma Hiremath (Easton), Manny Leite (Foxborough), Catherine Coyne (Mansfield), Jason Bloom (Middleboro), Olivia Melo (New Bedford), Sarina Bluhm (Norfolk), Frank Ward (North Attleboro), Melissa Campbell (Plainville), Debbie Batson (Plympton), Debby Conrad (SAILS), Laurie Lessner (SAILS), Kristin Slater (SAILS), Lisa Hart (SAILS)

**Meeting called to order** at 10:00 AM by Manny Leite, President

**Roll Call** – Lisa Hart

**Approval of Minutes** of November 16, 2016

- Motion by Melissa Campbell (Plainville)
- Seconded by Virginia Johnson (East Bridgewater)
- Unanimously approved

**FY16 Treasurer's Report**

- Motion by Carole Julius (Carver) to approve the Warrant 07.1.17 in the amount of \$49,937.80
- Seconded by Frank Ward (North Attleboro)
- Unanimously approved

**FY17 Year-to-date Report**

Debby Conrad reviewed the December 31, 2016 balance sheet. First half of the 9506 payment from the State has been received. An ASA was replaced in Seekonk and 2 spares were ordered. One of these was already needed in Swansea. Two more backups will be ordered. Debby had a conference call with the bank about our investment portfolio. They will be keeping our position as is at this time due to much uncertainty in the market now.

**Old Business**

**Legislative Breakfast and Legislative Coffees** – Debby Conrad told the board that the four coffees have been held and all were very successful. After the breakfast a discussion will be had about expanding these for next year. Kristin Slater spoke about the upcoming Legislative Breakfast. As of now there are 7 legislators and 24 other attendees. Representatives Schmid and Cabral will be co-sponsoring the breakfast. Representative Cabral will speak. Kristin also told the board the rest of the speakers. Reminder that the MBLC's Legislative Day will be March 8, 2017.

**New Business**

**Appointment of Director to fill Nancy Cappellini's position of the board expiring 6/30/17** – On behalf of the nominating committee Manny Leite announced that Jason Bloom (Middleborough) agreed to fill the remainder of Nancy's position on the board. There being no nominations from the floor, Carole Julius (chair, Nominating Committee) directed to the secretary to cast a single vote for the slate as presented.

**Health Insurance options for SAILS staff** – There is a 9% increase this year.

- Motion by Frank Ward (North Attleboro) to continue with the existing plan
- Seconded by Melissa Campbell (Plainville)
- Unanimously approved

**Discussion of Ebsco LibraryAware product and pricing for FY18** – A webinar was held last week and a link to the recording was sent out. SAILS has received a quote for \$8,500 for the year which would work out to about \$220 per library. All lists can be imported from Bookletters to LibraryAware. SAILS will send all directors a link to the webinar and samples of what can be done with LibraryAware. A demonstration will also be available at the Library Showcase in March.

**Enterprise new release and responsive site** – Laurie spoke about the new release. SAILS does not yet have a date for the network's upgrade to the new version. One of the big changes is that patrons can sort their history in My Account. A mobile version and responsive site is scheduled for Q1, 2017. The PubPac will be holding focus groups to get patron feedback on Enterprise.

**Mobile App/application process** – Laurie spoke the available grant for new mobile app, which will cover 65% of startup costs. SAILS will be applying after November 1st. Goal is to have a mobile solution available in the app store.

**Delivery flyer and survey** – A sample of the bookmark is in the package. These will be printed and sent to all libraries to place into checked out books. There is a link to a survey monkey to get patrons feedback.

**Baker and Taylor on-order records using 9XX** – Baker and Taylor now offers an option called "Grid" in Title 360 which can be requested. This allows staff placing orders to download records immediately into the system. Patrons are then able to place holds before the title is received. This is the same method used by Ingram.

**Appointment of D. Conrad to the MBLC Director's Search Committee** – Debby will be on this MBLC Search committee for a new director.

**Report from Executive Director** – Debbie has been appointed co-chair for the MLA Strategic Plan. Debby and Laurie will be attending the SirsiDynix users meeting in Salt Lake City. Karen Stolfer has been appointed acting director in Hanson. Amanda White is the new librarian at New Bedford High School. The Library Showcase will be held March 15<sup>th</sup> at BCC. The library services survey is live now and results will be calculated in the beginning of February. Library database survey will begin in the spring.

There was some discussion about the new report (circulation by zip code) that the network is now sending to public libraries.

Frank Ward (North Attleboro) made a motion to adjourn, seconded by Dina Brasseur (Acushnet) and approved unanimously.

Meeting adjourned at 11:09 AM

Respectfully submitted,

Lisa Hart

