SAILS at MLA!

If you've never been to MLA before, or aren't sure if you want to go this year, maybe these events will change your mind. SAILS will have a presense at the conference and if you're looking to find a familiar face, you needent be worried! Here are some of the sessions by people at our member libraries.

Monday 2:45 pm - **Libraries and Social Services: Access and Responsibility** featuring Susan Pizzolato, Director, Mattapoisett Free Public Library.

Tuesday 8:30 am - **Steal This Idea: YSS Programs & Annual Meeting** with Melissa McCleary, Youth Services Librarian, Pembroke Public Library; Amy Greil, Children's Librarian, Plainville Public Library;

Tuesday 10:45 am - **Community Engagement: Holistic Programming for Public Libraries** with Jed T. Phillips, Head of Technology & User Experience and Ian Dunbar, Assistant Director, Ames Free Library, Easton, MA.

Tuesday 2:30 pm - **MOBYfun: Libraries Collaborating around STEM Activities** with Gail Roberts, Library Director, Plumb Memorial Library, Rochester, MA; Elisabeth O'Neill, Library Director, Elizabeth Taber Library, Marion, MA; Susan Pizzolato, Library Director, Jeanne McCullough, Children's Librarian, and Elizabeth Sherry, YA Services, Mattapoisett Free Public Library; Michelle Cusolito, Author, Rochester, MA.

Lori Salotto, Middleboro Library will be working on behalf of the **Para-librarians at the Awards Gala**, Tuesday evening.

It isn't too late to register. You can do it online at: **http://masslib.org/event-2053454/Registration** or if you're not sure, stop by the registration desk at the conference and someone will be happy to get you set up!

And if you're looking to participate yourself, join in on the second annual conference-wide read! Two if by Sea is an epic story of courage and devotion that spans three continents and the entire map of the human heart. A suspenseful novel on a grand scale, it is about the best and worst in people, and the possibility of heroism and even magic in ordinary life. Whether you want to air your views, share your reaction, delve into themes, or just listen, be sure to join in on the discussion.

This won't be your average discussion group—where else will you have the opportunity to sit down and talk about a book with the author and fellow librarians from across the state.

SAILS Needs Your Input!

SAILS is conducting its annual survey of staff at member libraries to measure how well the network is doing. We are inviting all library staff members take a few minutes to complete our survey. Your responses are completely anonymous and the results will be used to help us evaluate our services and develop training programs. The survey will be open until May 20th and we will be reporting the results during our June annual meeting and in the July Newsletter.

Take the 2016 SAILS Member Survey now!

Patron Database Offerings – database subscriptions offered by member libraries

Last month we asked our public libraries to let us know what databases they subscribed to so we could share it with the rest of the network members. Here is the spreadsheet with the results:
https://docs.google.com/spreadsheets/d/1hvrlXv-PXIIABdWxY3PcL9QsbytAJn-98CjfOB3AoLo/edit?usp=sharing

This link is also on our "Network Services" page of the SAILS website.

OverDrive and ALA celebrate Money Smart Week

OverDrive has collaborated with ALA and HarperCollins to celebrate Money Smart Week. The ultimate goal of the program is to promote financial literacy and encourage better management of personal finances to individuals spanning all demographics and income levels. OverDrive and HarperCollins are offering the Money Smart Collection for temporary concurrent use to support this campaign.

This collection includes:

·   7 titles with simultaneous access from April 15th through May 15th

·   A curated collection of these titles on our library's website to maximize discovery and circulation

If you'd like to put the graphic above with a link to this collection on your own website, you can save the image and use this link: sails.lib.overdrive.com/10/50/en/CuratedCollection1.htm

If you need help, please let me know - llessner@sailsinc.org

Patron Survey - Enterprise

This month we're putting up a survey for patrons to let us give a very quick impression of their experience using Enterprise. We'll be adding a link to the survey from the SAILS website and encourage you to do the same. The link is: https://www.surveymonkey.com/r/DK3NCVH. We'll also be placing it within Enterprise.

1. How was your experience using the library catalog?
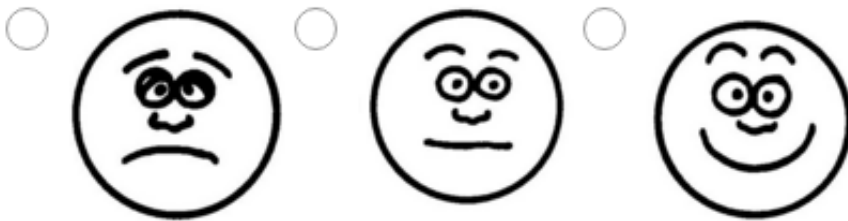
Bookletters - How to make your recommendations more relatable

If you missed this Bookletters webinar, you can **view it online** at your leisure!
And don't forget to register for these upcoming sessions:

Wednesday May 25, 2016

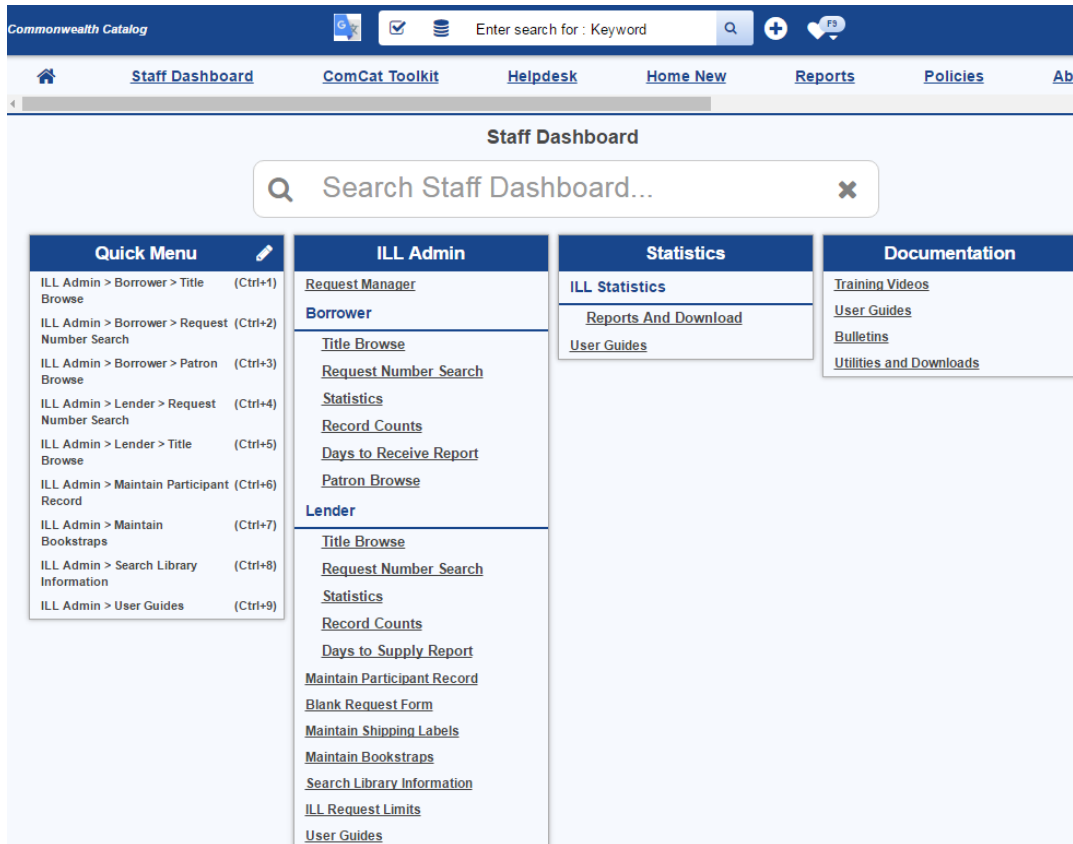| 2:30 PM - 3:30 PM	**Bookletters - How to create a newsletter and/or program reminder**
Registration	Ensure your community is aware of events and programs by reaching out to them with information. We'll look at creating a full newsletter, and creating short program reminders/save the date correspondences.

Wednesday June 22, 2016

2:30 PM - 3:30 PM	**Bookletters - The importance of distributing content**
Registration	Making content that finds the sweet spot of community interest and library perspective isn't enough. These days, you have to push that content out to

SHAREit Version 5.0 - New Commonwealth Catalog Look & Feel

Software changes:

- Screens will scale to fit on various monitor, tablet, and phone screens and sizes. Widgets like the homepage and patron FAQ page are still being worked on to be scalable
- Search results – will "stack" and adjust as the screen is smaller
- Book covers in results now have buttons for "Request" and "View Details" direct from first search results page
- Staff menu now called the Staff Dashboard – no longer tabs, but boxes of categories
- All the same features and menus – no processing steps will change
- Addition of a Quick Menu where specific pages can be favorited and assigned shortcuts
- Searchable Staff Menu – a search box on the staff page allows staff to search for features within the staff menu. To customize this list, do the following:
    1. Log in as staff
    2. Click the My Account drop down in the top right
    3. Go to Your Quick Menu
    4. From the left side, click Add to include a feature in your Quick Menu
    - Shortcut keys are applied in the order features are added to the Quick Menu. For example:

the first item added to the list will use the shortcut Ctrl+1 and the last item added will use Ctrl+0)

- Ten items can be added to the Quick Menu

We'll let everyone know when the new interface will go live.

SAILS Library Network E-mail Policy

This policy was adopted by the membership at its March membership meeting.

The SAILS Library Network member libraries utilize e-mail accounts supported by Google for Nonprofits to communicate and conduct business. E-mail addresses are provided to professional, para-professional and administrative staff during their employment.

- Email accounts will be established for staff at the request of the director.

- All email sent must include the sender's name and library affiliation.

- Staff members should have no expectation of privacy in anything they create, store, send or receive using the Library's computer equipment.
- Staff members are responsible for saving email messages that should be stored to comply with the Massachusetts Open Records Law.
- Library director and/or network system staff may have to access e-mail while performing required duties.
- Library director and/or network system staff have the authority to reset passwords and review emails at any time.
- Even if information has been deleted, it may still be retrievable.

- No one is to use the "all@sailsinc.org" list without prior permission by SAILS staff.

- Staff members may subscribe to network email lists with non-SAILS email addresses.

- Library administrators must notify SAILS upon departure of staff member with a SAILS email account.

Waiver of privacy rights. Staff-members expressly waive any right of privacy in anything they create, store, send or receive using the SAILS e-mail account. Staff-members consent to allow the director and or network system staff access to and review of all materials created, stored, sent or received by staff-members through any SAILS e-mail account.

Circulating Equipment Reminder

Many of the SAILS libraries are circulating equipment and kits that are not supposed to be shipped back to the owning library via delivery. Some items are fragile, and the components need to be counted, etc., when

they are returned. Staff may tell the patrons not to return the item to another library, but that request is not always abided. We want everyone's patrons to use and enjoy these items, but they won't last long going via delivery.

For example, please remind staff not to accept MOBY backpacks from patrons for check in and send them back to Mattapoisett, Rochester, or Marion in delivery. Patrons need to be told to return the backpack to the owning library.

Upcoming Events

Monday May 9, 2016

3:00 PM - 4:30 PM   **K-12 Meeting**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

A roundtable to allow K-12 members of SAILS to hear the latest about SAILS services, ask questions, and talk about innovative services or programs they have in place in their school.

Location: East Bridgewater Jr/Sr High School

Wednesday May 11, 2016

10:00 AM - 12:00 PM   **Membership Meeting**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Location: An Unlikely Story Plainville

Thursday May 12, 2016

10:00 AM - 12:00 PM   **Technical Services Meeting**

Contact: Kristin Slater   508-946-8600   kslater@sailsinc.org

Location: Lakeville Public Library

Wednesday May 25, 2016

2:30 PM - 3:30 PM   **Bookletters - How to create a newsletter and/or program reminder**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Webinar (Bookletters)

Ensure your community is aware of events and programs by reaching out to them with information. We'll look at creating a full newsletter, and creating short program reminders/save the date correspondences.

Location: Webinar

Monday May 30, 2016

12:00 AM - 11:55 PM   **SAILS Office Closed**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

If you are experiencing a system outage call 800-331-3764 ext 1 or 508-946-8600 ext. 1. Leave a message on that extension. Be sure to include a call back number. You will receive a response within an hour.

You may also send email to support@sailsinc.org.

Wednesday June 1, 2016

10:00 AM - 12:00 PM   **How to Create Electronic Bulletin Boards with PowerPoint**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Learn how to create creative and engaging Electronic Bulletin displays using Microsoft PowerPoint. Workshop conducted by Karen Dugan (Boyden Library) who presented her work at the March Library Showcase at Bristol Community College.

Location: Boyden Library, Foxborough

Tuesday June 7, 2016

10:00 AM - 12:00 PM   **Circulation Users Meeting**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Location: Lakeville Public Library

Wednesday June 15, 2016

Barcode Order

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Last day to submit barcode order

10:00 AM - 12:00 PM   **Membership Meeting**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Location: Massachusetts Maritime Academy

Wednesday June 22, 2016

2:30 PM - 3:30 PM   **Bookletters - The importance of distributing content**

Contact: Deborah Conrad   508-946-8600 x211   dconrad@sailsinc.org

Webinar (Bookletters)

Making content that finds the sweet spot of community interest and library perspective isn't enough. These days, you have to push that content out to your audience and provide a path back to your library. We'll discuss how to distribute your content to connect with your community anytime and anywhere.

Location: Webinar

Network Stats

March 2016

Circulation:
Total Items Circulated: 331,875
Gutenberg: 4
OverDrive Circ: 18,659
Tumblebooks Circ: 18,682
All Formats Circ: 369,220

Resource Sharing:
CommCat Items Borrowed: 1,409
CommCat Items Loaned: 607
Total Intranetwork Loans: 72,844
Patron placed holds: 55,836
Overdrive holds: 8,178 (Avg. wait for a hold is 23.54 days)

Holdings:
Cataloging Requests: 5,563
MARC Records Added: 5,065
Overdrive Holdings: 11,636
Patrons Added: 2,257
Total MARC: 1,123,432
Total Holdings:3,643,947
Total Patron: 463,126