

Volume 16, Issue 10

October 2016

Training Opportunities for October

Cataloging Roundtable on Self Published Materials

Wednesday October 5, 2016 10:00 AM - 12:00 PM

Contact: Kristin Slater 508-946-8600 catsupport@sailsinc.org

Roundtable discussion on Self-published materials.

Location: Bridgewater Public Library

There are many spaces available.

[Register](#)

Beginning Cataloging Training

Tuesday October 25, 2016 9:00 AM - 11:30 AM

Contact: Jennifer Michaud 508-946-8600 x215 catsupport@sailsinc.org

Overview provides an overview of the basic date entry procedures new staff. This workshop will only cover print materials.

This workshop is for Adding records using the Workflows Java Client

Attaching Call Number and copies records

This is a hands on workshop

Location: SAILS Meeting Room

There are 5 spaces available.

[Register](#)

Circulation Roundtable / ComCat Training

[Register](#) - Wednesday October 26, 2016 10:00 AM - 12:00 PM Location: Westport Free Public Library

[Register](#) - Wednesday November 9, 2016 10:00 AM - 12:00 PM Location: Blanding Free Library of Rehoboth

Contact: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

An informal meeting to discuss circulation issues. This roundtable will focus on Commonwealth Catalog questions and procedures. We will also review the many features in Novelist that could be useful to circulation staff and present some nice Workflows Tips to increase your efficiency.

Google Apps Training

November 3rd - [Register for the 10-12 session or the 1-3 session.](#)

SAILS has a not for profit / educational membership to Google apps. If you have a SAILS gmail account you also have access to all the Google apps as well as a ton of storage space! For free! Many of you have used the Google office products, similar to Microsoft Office, but I'm guessing most of you are not familiar with these. What SAILS hasn't done yet is a good job of advertising. These workshops are a first step.

If you're interested in learning more about the following features, don't wait to register to attend. At this workshop you'll have an overview of how to use the following products:

Google Drive - storage for all of your files
Google Docs - like Microsoft Word
Google Sheets - Spreadsheets - Project plans, budget sheets, organizational tool
Google Slides - Presentation product similar to Powerpoint

You'll hear how Google Drive works to safely keep your files online and saved automatically. That you can log into your Google account from anywhere and have access to all of your work. How you have the ability to share your files with co-workers to collaborate or allow others to only view and/or comment.

There will also be plenty of time for Q & A. These sessions will be presented by Laurie Lessner.

Did you know...

Overdrive... There are no publishers that prohibit the sale of content to consortia any more. Hachette was the last holdout and they lifted their permissions awhile back. All formats are available to consortia, it was only specific publisher's content that was limited in the past. SAILS can now order anything Advantage or Stand Alone libraries can.

Holds for Wareham... Wareham may be decertified but it is still a member of MLS. The library receives delivery. It continues to provide services to residents from other communities who are allowed to select Wareham as a pick-up location. Some libraries in SAILS are honoring requests coming from Wareham.

Do not try to second guess the system. If it says to send something, just send it. If you suspect there is a problem with a patron record you can contact SAILS but there are a lot of exceptions.

Patron Privacy - I sat in on a webinar with the Librarian in Black, Sarah Houghton. The topic was "Ethics in Librarianship". One of the many points that struck me was regarding the charge history we keep for patrons. Many patrons want us to keep it and have no problem with staff seeing what they've read or watched or listened to in the past. There are other patrons who want us to keep their history and do care if it's shared and viewed by staff. We need to respect their wishes as well. So how? Our network policy is that this is an opt-in service. Patrons have to ask for their history to be saved, so if you're registering a patron, don't just change the setting to ALLCHARGES but first ask the patron if they want their history saved. Then if you are able to see the history in their record, you don't need to look at it unless the patron asks for it. Some libraries choose to not display the history in Workflows at all, in respect to patron's privacy. Find out your library's policy and if you have any questions, speak with your director. SAILS can also help with setting properties and answering system functionality questions.

People Counters

The people counter that SAILS purchased will become available for monthly rental (\$25.00) starting in November. If you would like to give it a try for any month this winter please let me know and we will get you on the schedule. You can email support@sailsinc.org or call Lisa at 508-946-8600 x210

Shopper Card Order

We are again approaching the time to place a group order for shopper cards. These orders will be placed on **October 28th**.

Based on our past experience you will receive your cards 6-8 weeks after we place the order.

I (Lisa) will not know the price per card until we know how many cards we will be ordering.

So - please submit your orders as soon as possible. We will do what we can to provide the starting number but we have used 3 different vendors over the past several years and it can be difficult.

We will not be placing another order for shopper cards until **April 2017**. The order form is located at:

<http://www.sailsinc.org/networkresources/order-form/order-form-shopper-cards/>

WEBINAR:

Shaping an Organization Responsive to Change

Even your best staff can struggle with change. Learn how to help your team and drive progress in your library.

Not everybody likes change; library leaders and board members know this fact all too well. But change doesn't have to ruffle feathers. Join emerging trend blogger and Digital Services Director David Lee King to learn how to guide your library through major change.



David Lee King
Digital Services Director

David is a try-new-things expert. In his work for Topeka & Shawnee County Public Library, David helps make his team a forward-thinking community leader. In his blog, David shares ideas on how to tap into new technologies, and why it is important for libraries to do so. On October 5th David will share his expertise on how to help your team keep up with changes. David's presentation will address:

- How a board member can help their library be responsive to change
- The role board members play in guiding change
- What board members can do to help their library become a community leader of emerging trends

Join us for this 45-minute webinar and following Q&A session with thought-leader

David Lee King. Help guide your team through the difficulty of change, and help your library emerge as a progressive, community leader.

Date: Wednesday, October 5
Time: 1pm EDT / 5pm GMT
Place: GoToWebinar

[REGISTER TODAY](#)

[Can't attend the live webinar?](#)

Dighton Teen Receives Bruins Prize!



Dighton teen Jenna Croisetiere is one of a select group of young people to receive Boston Bruins prizes for their outstanding participation in the Dighton Public Library's summer reading program.

When program sponsors, the Boston Bruins, the Massachusetts Board of Library Commissioners (MBLC), and the Massachusetts Library System, asked public librarians to make nominations, Lorie Van Hook, Youth Services Librarian, knew just the person. "We have many, many wonderful young people in our program, but Jenna is a Strong Reader and a wonderful volunteer," said Lorie.

Jenna and the Dighton Library staff couldn't be happier. She tried on her jersey to pose for the camera, but she knows it is not your average shirt.

The Bruins first teamed up with the MBLC and the Massachusetts Library System in 2009. The organizations work with libraries across the Commonwealth to make reading a part of summer fun for all ages. Tuukka Rask, Zdeno Chara, Brad Marchand and other Bruins players helped libraries develop Favorite Books of the Boston Bruins (available on ReadsinMA.org), a recommended reads list that includes librarians' picks for the best

hockey books. "The kids really enjoy picking up a book and seeing that it was recommended by one of the Bruins players. It inspires them to want to read it themselves," said Lorie Van Hook.

"Summer reading is fun, but we also know that it helps kids avoid the summer slide and be better prepared for the upcoming academic year," said Dianne Carty, MBLC Director. Kids who read just four books over the summer do better on reading-comprehension tests in the fall than their peers who read one or no books over the summer. "Since the partnership with the Bruins the summer program has grown and attracted many new kids and families into libraries," she added.

In 2015, over 400,000 people participated in statewide summer reading programs in libraries across the Commonwealth. Massachusetts has offered statewide online summer reading programs since 2007. Participants register, write book reviews, set goals, and track their progress online. Massachusetts was the first state in the country to offer such a program. To learn more about the benefits of summer reading, please visit ReadsinMA.org. The Summer Library Program is made possible through federal funding from the Institute of Museum and Library Services.

Novelist Tips!

As you may know SAILS has subscribed to Novelist K-8 and Novelist Select (suitable for High School). We did invite the EbSCO trainer to SAILS but not everyone was able to attend.

There is more to this product than just links in the catalog. You and your students and patrons can find reading recommendations and you can create reading lists based on genre. Selecting titles in Novelist will link back to the catalog.

EbSCO offers training specifically for K-12 librarians on how to use their product. The links are below. We are also thinking of asking the trainer back for one more session specifically for our K-12 members.

[YouTube Training Video](#)

[Novelist Training Guide](#)

Another great [YouTube Training Video](#)

Please let us (support@sailsinc.org) know if you have any questions - we are excited to be able to add this to our patron discovery services.



Massachusetts
Library Association

Mass. Library Association Updates

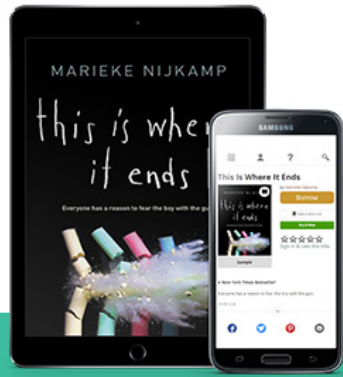
The NELA Conference is happening right in Danvers later in October. Remember we have a wonderful partnership with the New England Library Assoc. It's practically a twofer - get a full NELA membership for just \$20 with your MLA membership! [Details are here](#). That also means you can register for their conference at the membership prices!

Trivia Night & Pizza!



We're going to be having another Trivia Night at Angelo's Coal Fire Pizza in Quincy on Oct. 26 at 7:00 PM. Trivia starts at 7:30 and something tells me there are several SAILS library folk who may enjoy a fun night answering questions! If anyone wants to carpool, let me (Laurie) know - llessner@sailsinc.org.

Register on the [facebook event page](#) so we can make sure we have the space we need.



The book everyone is reading.

The next **Big Library Read** will be kicking off October 13, and the YA title chosen in our survey by readers, librarians and teachers is ***This is Where it Ends* by Marieke Nijkamp**. Told from four perspectives over the course of 54 harrowing minutes, the students of a fictional high school (Opportunity High) struggle to both survive and understand why one boy started shooting at 10:00 am. *This is Where it Ends* is a #1 New York Times bestseller, a Publishers Weekly Bestseller, a Barnes and Noble Top Pick and an ABC Best Book for young readers.

In *This is Where it Ends*, which easily won the popular vote of thousands of readers and librarians, Marieke provides a unique look into what it's like to experience a school shooting through the eyes of students who are living through it in real time. Though a work of fiction, this powerful story is more poignant today than ever as a gun is fired on a school campus nearly once a week in the United States alone. The subject of school violence, though difficult at times, is one that students and parents alike need to be aware of in today's society. *This is Where it Ends* confronts this subject realistically but without graphic depictions of the violence the students experience.



Get the word out to your patrons

OverDrive also has a variety of **FREE** assets to help make BLR an even bigger success for your library, including flyers, press releases, images, posters and more. It's a great way to get the word out to your patrons and get them excited.

[Click here for more information and available marketing materials](#)

- As with all Big Library Read selections *This is Where it Ends* we be displayed at the top of your digital collection
- This title will be available as an eBook in the EPUB, Kindle, Read and PDF formats
- The Big Library Read will run from October 13-27

The Big Library Read program was created as a global reading experience, providing a platform for readers around the world to connect and discuss important topics. Reading and discussing *This is Where it Ends* creates a perfect opportunity for your parents, teachers, students and readers of all ages to approach a difficult subject.

In addition to providing a **discussion board**, we'll also have a second podcast episode with the author, where she will provide her thoughts on writing *This is Where it Ends*, violence in schools, the importance of diversity in literature and much more.

Thank you,
Team OverDrive

Upcoming Events:

Register for these events on our [EventKeeper Calendar](#)

Wednesday October 5, 2016

10:00 AM - 12:00 PM **Cataloging Roundtable on Self Published Materials**

Contact: Kristin Slater 508-946-8600 catsupport@sailsinc.org

Roundtable discussion on Self-published materials.

Location: Bridgwater Public Library

Monday October 10, 2016

12:00 AM - 11:55 PM **SAILS Office Closed**

Contact: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

If you are experiencing a system outage call [800-331-3764 ext 1](tel:800-331-3764) or [508-946-8600 ext. 1](tel:508-946-8600). Leave a message on that extension. Be sure to include a call back number. You will receive a response within an hour.

You may also send email to support@sailsinc.org.

Wednesday October 19, 2016

10:00 AM - 12:00 PM **Membership Meeting**

Contact: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

Norton PublicLibrary

12:00 PM - 2:00 PM **Tech Logic RFID presentation**

Contact: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

Discussion of implementation and funding options for libraries interested in implementing RFID for self-check, security, and/or inventory

Tuesday October 25, 2016

9:00 AM - 11:30 AM **Beginning Cataloging Training**

Contact: Jennifer Michaud 508-946-8600 x215 catsupport@sailsinc.org

Overview Provides an overview of the basic date entry procedures new staff. This workshop will only cover print materials.

This workshop is for Adding records using the Workflows Java Client

Attaching Call Number and copies records

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Location: SAILS Meeting Room

Wednesday October 26, 2016

10:00 AM - 12:00 PM **Circulation Roundtable / ComCat Training**

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An informal meeting to discuss circulation issues. This roundtable will focus on Commonwealth Catalog questions and procedures. We will also review the many features in Novelist that could be useful to circulation staff.

Location: Westport Free Public Library

Friday October 28, 2016

Shopper Card Orders

Contact: Lisa Hart 508-946-8600 X210 lhart@sailsinc.org

Last day to place Shopper Card Orders.

Thursday November 3, 2016

10:00 AM - 12:00 PM **What are Google Apps?**

Contact: Laurie Lessner llessner@sailsinc.org

Did you know if you have a SAILS gmail account you also have access to all the Google apps and a ton of storage space? Create from a full suite of products, similar to what you're used to using in Microsoft Office. Your files are kept online and updated automatically. Log into your Google account from anywhere and have access to all of your work. Share your files with co-workers to collaborate or just have allow others to view and/or comment.

At this workshop you'll have an overview on how to use the following products:

Google Drive - storage for all of your files

Google Docs - Text documents - Proposals, reports, shared meeting notes

Google Sheets - Spreadsheets - Project plans, budget sheets

Google Slides - Presentations - Pitch decks, training modules, team presentations

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Google Sheets - Spreadsheets - Project plans, budget sheets
Google Slides - Presentations - Pitch decks, training modules, team presentations

Location: SAILS Meeting Room

1:00 PM - 3:00 PM

What are Google Apps?

Contact: Laurie Lessner llessner@sailsinc.org

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Google Slides - Presentations - Pitch decks, training modules, team presentations

Location: SAILS Meeting Room

Wednesday November 9, 2016

10:00 AM - 12:00 PM

Circulation Roundtable / ComCat Training

Contact: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

An informal meeting to discuss circulation issues. This roundtable will focus on Commonwealth Catalog questions and procedures. We will also review the many features in Novelist that could be useful to circulation staff.

Friday November 11, 2016

12:00 AM - 11:55 PM

SAILS Office Closed

Contact: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

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You may also send email to support@sailsinc.org.

Network Stats

August 2016

Circulation:

Total Items Circulated: 350,638

OverDrive Circ: 21,439

All Formats Circ: 372,077

Holdings:

Cataloging Requests: 17,165

Resource Sharing: MARC Records Added: 16,704
CommCat Items Borrowed: 1,349 Overdrive Holdings: 14,890
CommCat Items Loaned: 673 Patrons Added: 5,614
Total Intranetwork Loans: 71,895 Total MARC: 1,114,815
Patron placed holds: 55,609 Total Holdings: 3,641,272
Overdrive holds: 7,444 (current) Total Patron: 464,088
NoveList Sessions: 49,187 (Sept)
NoveList Sessions 57,692 (Aug)

